

RESOLUTION NO. 30-09-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, LOCATED IN MONROE COUNTY, FLORIDA, ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 2014 FOR THE DISTRICT; PROVIDING FOR THE GENERAL MANAGER TO EXPEND FUNDS ON BEHALF OF THE DISTRICT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

WHEREAS, pursuant to the Key Largo Wastewater Treatment District Act (Ch. 2002-337, Laws of Florida, as amended) (the "Act"), the business and affairs of the Key Largo Wastewater Treatment District (the "District") are conducted and administered by its five-member Board of Commissioners (the "Board"); and

WHEREAS, the Board has those administrative duties set forth in the Act and in chapter 189, Florida Statutes, as the both may from time to time be amended; and

WHEREAS, pursuant to the Act and section 189.418(3), Florida Statutes, the Board has the power and the duty to adopt a budget by resolution each fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT THAT:

Section 1. ADOPTION OF THE BUDGET AND AUTHORIZATION TO EXPEND FUNDS.

(A) The District Utility System Budget for the Fiscal Year ending September 30, 2014, attached hereto as Exhibit "A" is incorporated herein and is hereby adopted.

(B) Subject to the limitation in Section 1(G), below, the General Manager is hereby authorized to expend funds of the District for official purposes of the operation, maintenance, billing, customer services, construction, debt service payment, capital improvements and other business activities of the District in accordance with the adopted Budget.

(C) No contract or other commitment of funds, written or oral, shall be entered into without the certification of the Chief Financial Officer that such contract or other commitment of funds is in the budget and that sufficient cash to meet the contractual or other commitment of funds will be available within the time allowed for payment under the Florida Prompt Payment Act. When such certification is made, the Chief Financial Officer shall record this action in the financial records of the District so as to encumber

those funds and prevent them from being used for other expenditures prior to the completion of the commitment for which the funds were approved. The Chief Financial Officer may adjust the actual restricted amount as he or she determines that such a change is warranted due to the activities related to the commitment.

(D) The amounts shown within the budget are established as a target level for each specific type of revenue or expenditure indicated. Recognizing that the items listed in the Budget may actually be higher or lower than those estimates, the Chief Financial Officer is authorized to reallocate the adopted Budget within each category. Allocation of funds from one category to another is prohibited. Only the Board is authorized to increase the budgeted amounts for a category.

(E) The General Manager is authorized to spend funds not in the Budget in the event of an emergency related to the KLWTD Utility System, which the General Manager reasonably believes may result in: danger or injury to persons; damage to assets of the District; or the inability of the district to provide wastewater services. As soon as possible thereafter, the General Manager or Chief Financial Officer shall report to the Chairman of the Board any such actions taken or to be taken in such circumstances. However, such communication shall occur no later than 24 hours after such actions or events.

(F) The Chief Financial Officer shall notify the Board when he or she determines that the actual revenues of the utility system are likely to be less than those indicated in the adopted Budget and shall also prepare a proposed revised Budget for the Board's review and consideration.

(G) Pursuant to Resolution 01-01-05, any disbursement in excess of \$10,000, other than emergency contracts as provided in Sections 1(E) of this Resolution, must be approved by the Board prior to entering into such a contract.

(H) Pursuant to Resolution 01-01-05, except for emergency expenditures under Section 1(E), above, any work order equal to or in excess of \$10,000 for a professional services contract previously approved by the Board, must be approved by the Board prior to accepting such a work order. Those work orders less than \$10,000 for such contracts do not require prior Board approval but will be presented to the Board for ratification.

(I) The Board authorizes the General Manager and the Chief Financial Officer to do all acts and things required of them by this Resolution and the Budget for the full, punctual, and complete performance thereof, and the Chairman and each member of the Board, officers, attorneys, and other agents of the District are hereby authorized and directed to execute and deliver any and all papers and instruments and to do and cause to be done all acts and things necessary or proper for carrying out the Budget and transactions contemplated by this Resolution, or Florida Statutes.

(J) In the absence of a Chief Financial Officer, the Board may appoint an individual or entity to act on behalf of the Chief Financial Officer and, in such case, all

duties and responsibilities listed above of the Chief Financial Officer shall inherently become the duties of that individual or entity.

Section 2. APPLICABILITY AND EFFECTIVE DATE.

This resolution shall take effect upon adoption by the Board of Commissioners.

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RESOLVED AND ADOPTED this 3rd of September, 2013.

The foregoing RESOLUTION was offered by Commissioner Higgins, who moved its approval. The motion was seconded by Commissioner Asdourian and being put to a vote the result was as follows:

	AYE	NAY
Chairman Robert Majeska	<u>X</u>	_____
Commissioner Norman Higgins	<u>X</u>	_____
Commissioner David Asdourian	<u>X</u>	_____
Commissioner Andrew Tobin	<u>X</u>	_____
Commissioner Steve Gibbs	<u>X</u>	_____

The Chairman thereupon declared Resolution No. 3009-13 duly passed and adopted the 3rd day of September, 2013

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: Robert Majeska
Chairman Majeska

ATTEST:

Carol Walker

Carol Walker, District Clerk

Approved to as to form and legal sufficiency:

Ray Giglio

General Counsel, Ray Giglio

SEAL

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
BUDGET SUMMARY**

9/4/2013

	ADOPTED OPERATING BUDGET	ADOPTED CONSTRUCTION BUDGET	TOTAL ADOPTED BUDGET	ADOPTED FY12/13 TOTAL BUDET	FY 12/13 PROJECTED ACTUAL
<u>ESTIMATED REVENUES</u>					
OPERATING					
Wastewater Service Revenue	\$ 8,189,300	\$ -	\$ 8,189,300	\$ 7,920,000	\$ 8,031,103
Islamorada Wastewater Service Revenue	529,446	-	529,446	-	-
Miscellaneous Service Charges	-	-	-	-	24,570
TOTAL OPERATING REVENUES	8,718,746	-	8,718,746	7,920,000	8,055,673
OTHER REVENUES AND OTHER SOURCES:					
Non Ad Valorem Assessments	4,713,000	-	4,713,000	4,954,616	4,713,208
SDC Prepayments	-	175,000	175,000	100,000	182,831
Islamorada ILA	1,213,411	1,344,000	2,557,411	1,156,470	404,470
Investment Income	17,500	-	17,500	17,500	19,061
DEP Grant Income	-	1,000,000	1,000,000	-	-
Cash on Hand	-	853,441	853,441	1,311,788	-
Loan Proceeds	-	5,049,441	5,049,441	5,043,142	945,147
TOTAL OTHER REVENUES AND FINANCING SOURCES	5,943,911	8,421,882	14,365,793	12,583,516	6,264,717
TOTAL REVENUES AND OTHER SOURCES	\$ 14,662,657	\$ 8,421,882	\$ 23,084,539	\$ 20,503,516	\$ 14,320,390
<u>EXPENDITURES</u>					
Departments:					
Administrative	\$ 1,537,066	\$ -	\$ 1,537,066	\$ 1,528,857	\$ 1,302,888
Customer Service & IT	672,968	-	672,968	639,710	495,613
Collections & Maintenance	1,582,376	-	1,582,376	1,431,579	1,314,426
Treatment Plant	2,656,447	-	2,656,447	1,948,624	1,448,713
Total Department Expenditures	6,448,857	-	6,448,857	5,548,770	4,561,640
OTHER FINANCING USES:					
Capital Outlay	354,567	8,421,882	8,776,449	7,307,872	2,119,575
Debt Service	6,391,177	-	6,391,177	6,500,000	6,452,827
Transfer to Repair & Replacement Fund	800,000	-	800,000	800,000	800,000
Transfer to Operational Reserve	648,056	-	648,056	326,874	366,348
Transfer to Insurance Deductible Reserve	20,000	-	20,000	20,000	20,000
Total Other Financing Uses	8,213,800	8,421,882	16,635,682	14,954,746	9,758,750
TOTAL EXPENDITURES	\$ 14,662,657	\$ 8,421,882	\$ 23,084,539	\$ 20,503,516	\$ 14,320,390
EXCESS/(DEFICENCY) OF REVENUES OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -

KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
ADMINISTRATIVE BUDGET DETAIL

9/4/2013

Department: 5130

Acct #	Computation / Explanation	FY 13-14 Adopted Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
120.511	Board Meeting Compensation	70,200	54,000	58,050	16,200
120.000	Administrative Payroll (5)	406,078	365,215	378,505	40,863
210.000	Payroll Taxes	36,435	34,674	33,396	1,761
230.000	Group Health Premiums (4)	41,613	62,370	25,978	(20,757)
230.002	Life Insurance/EAP Premiums	1,500	1,200	1,282	300
220.000	Retirement Program	9,302	13,956	8,235	(4,654)
240.000	Workers Compensation Insurance	3,003	2,536	2,502	467
250.000	Unemployment Compensation	20,000	20,000	4,600	-
230.001	Employee Benefit Administration Fees	2,000	1,000	1,596	1,000
521.000	Board: Travel, Administrative, Office Supply, etc. Expenses	7,500	5,000	1,000	2,500
432.000	Facility Cleaning	4,000	4,000		-
311.003	Tax Collector Fees	10,000	8,000	9,000	2,000
313.001	Legal - Outside Counsel	20,000	20,000	5,635	-
313.000	Legal - Litigation Reserve	20,000	20,000	-	-
520.000	Employee Uniforms / Clothing	250	450	250	(200)
320.000	Audit & Accounting Services				
.01	Audit Services	28,000	27,500	27,500	500
.02	Bishop & Rosasco	75,000	75,000	75,000	-
	Total Audit & Accounting Services	103,000	102,500	102,500	500
311.002	FCAA Billing Services	135,000	135,000	121,012	-
311.004	Utility Rate Consultant	5,000	5,000	5,000	-
440.000	Rents & Leases	39,600	34,745	34,711	4,855
435.000	Electric	6,000	6,000	5,036	-
430.000	Water	350	350	348	-
480.000	Advertisements	20,000	15,000	19,051	5,000
510.000	Office Supplies & Special Printings	30,000	30,000	18,384	-
420.000	Postage & Delivery Expense	20,000	20,000	9,176	-
470.000	Printing	4,500	9,000	12,528	(4,500)
400.000	Travel, Training, Education & Meetings	20,000	10,000	13,672	10,000

KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
ADMINISTRATIVE BUDGET DETAIL

9/4/2013

Department: 5130

Acct #	Computation / Explanation	FY 13-14 Adopted Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
450.000	Insurance				
	Commercial Package	301,075	329,179	-	(28,104)
	Equipment Breakdown	8,280	9,886	-	(1,606)
	Storage Tank Pollution Liability	1,844	5,240	-	(3,396)
	Environmental Pollution Liability	38,120	33,148	-	4,972
	Flood	14,916	36,708	-	(21,792)
	Total Insurance	364,235	414,161	331,750	(49,926)
493.000	Low Income Assistance	10,000	10,000	-	-
492.000	Bank & Payroll Processing Fees	5,000	7,200	4,307	(2,200)
540.000	Dues & Subscriptions	2,500	2,500	2,365	-
491.000	Reserve for Contingencies	5,000	5,000	-	-
460.000	Repairs & Maintenance	15,000	15,000	7,500	-
311.000	Professional Services	5,000	5,000	5,000	-
520.007	Regulatory, Permit & Recording Fees	10,000	5,000	3,959	5,000
312.000	Lobbyists	85,000	85,000	76,560	-
Department Total		\$ 1,537,066	\$ 1,528,857	\$ 1,302,888	\$ 8,209
		Total Operating \$ 1,537,066	\$ 1,528,857	\$ 1,302,888	\$ 8,209
		Total Capital Outlay \$ -	\$ -	\$ -	\$ -

Note: Budgeted expenses from above include expenses that are directly related to the operation of the Treatment Plant

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014**

9/4/2013

CUSTOMER SERVICE IT BUDGET DETAIL

Department: 5135

Acct #	Computation / Explanation	FY 13-14 Adopted Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
120.000	Customer Service & IT (7)	365,750	312,640	302,000	53,110
130.000	Temporary/Part-time	15,000	15,000	5,000	-
210.000	Payroll Taxes	29,127	27,668	23,486	1,459
230.000	Group Health Premiums (7)	72,823	64,638	53,855	8,185
220.000	Retirement Program	10,973	9,379	1,185	1,594
240.000	Workers Compensation Insurance	1,028	885	829	143
520.000	Employee Uniforms / Clothing	250	450	250	(200)
510.000	Office Supplies	4,500	500	3,979	4,000
410.000	Phone, Cell Phone & Internet Service	46,500	45,550	44,984	950
	Telephones	9,700			
	Voice over IP Services	1,800			
	Cell Phone & Wireless Data Services	27,000			
	Internet	8,000			
	Total	46,500			
400.000	Travel, Training, Education & Meetings	25,000	23,000	12,550	2,000
311.005	Tax Roll Services	6,000	5,000	5,000	1,000
311.000	Professional Services	23,200	24,000	13,022	(800)
	Alarm Monitoring	3,000			
	Answering Service	1,200			
	Computer Support	10,000			
	SCADA Service Agreement	9,000			
	Total	23,200			
341.000	Software License Renewals				
	Azteca Systems (City works)	-	15,000	-	(15,000)
	ESRI	10,000	30,000	10,000	(20,000)
	MS SQL Server	2,500	2,500	2,500	-
	Zarafa (email)	1,200	1,200	1,200	-
	SewerCAD	1,250	750	750	500
	Xlinesoft (database)	500	500	500	-
	RedHat (Server Software x 3)	1,050	700	700	350
	DLT Solutions (AutoCAD x4)	750	750	750	-
	Digium (Asterisk)	600	600	600	-
341.000	Software License Renewals (continued from previous page)				

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014**

9/4/2013

CUSTOMER SERVICE IT BUDGET DETAIL

Department: 5135

Acct #	Computation / Explanation	FY 13-14 Adopted Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
	GPServ, Inc. (Trimble) Business Enterprise Software (accounting, payroll & purchasing)	4,537	3,500	3,587	1,037
		<u>13,530</u>	<u>25,000</u>	-	<u>(11,470)</u>
	Total Software	35,917	80,500	20,587	(44,583)
411.000	IT Maintenance				-
	Physical Security / Access Control	2,000	-	-	2,000
	Hardware Repair - Parts & Maintenance & Upgrades	20,200	17,000	-	3,200
	Software Upgrades (Windows, Adobe, Office, etc.)	12,200	7,500	-	4,700
	SCADA/Instrumentation Tech (PCs/Software Only)	2,500	6,000	-	(3,500)
	Total IT Maintenance	36,900	30,500	8,886	6,400
645.000	Capital Outlay: Computer Equipment	5,000	5,000	8,000	-
680.000	Capital Outlay: Software - Business Enterprise Software (accounting, payroll & purchasing, HR, Work orders & Inventory modules)	85,067	80,000	12,953	5,067
	Capital Outlay: GPS/Truck Locating System for all company vehicles	-	20,000	23,562	(20,000)
	Department Total	\$ 763,035	\$ 744,710	\$ 540,128	\$ 18,325
	Total Operating	\$ 672,968	\$ 639,710	\$ 495,613	\$ 33,258
	Total Capital Outlay	90,067	105,000	44,515	(14,933)

Note: Budgeted expenses from above include expenses that are directly related to the operation of the Treatment Plant

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
COLLECTIONS & MAINTENANCE BUDGET DETAIL**

9/4/2013

Department: 5352

Acct #	Computation / Explanation	FY 13-14 Adopted Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
120.000	Operations Manager, Collections Supervisor, Lead Technicians & Technicians & Administrative Assistant (13)	652,999	559,293	554,220	93,706
210.000	Payroll Taxes	49,954	46,769	42,398	3,185
230.000	Group Health Premiums (13)	135,243	145,436	60,024	(10,193)
220.000	Retirement Program	19,590	18,635	4,001	955
240.000	Workers Compensation Insurance	22,790	20,686	18,456	2,104
520.000	Employee Uniforms / Clothing	6,000	5,005	5,127	995
311.000	Professional Services	15,000	15,000	560	-
435.000	Electric				
.01	Vac Station A	45,000	40,000	43,500	5,000
.02	Vac Station D	45,000	40,000	42,740	5,000
.03	Vac Station E	37,500	35,000	33,731	2,500
.04	Vac Station F - mini	1,350	1,250	1,127	100
.05	Vac Station G	19,000	20,000	16,563	(1,000)
.06	Vac Station I	19,000	20,000	14,591	(1,000)
.07	Vac Station I - house	1,000	2,000	1,268	(1,000)
.08	Vac Station I - office	1,000	1,500	822	(500)
.09	Vac Station JK	35,000	25,000	30,896	10,000
.10	Tweedy Pie	750	600	560	150
.11	Humpty Dumpty	750	600	569	150
.12	Harborage	1,250	600	849	650
.13	Coastal WW/Largo Park Lift Station	1,000	600	942	400
	Total Electric	207,600	187,150	188,158	20,450
430.000	Water				
.01	Vac Station A	200	200	179	-
.02	Vac Station D	225	225	188	-
.03	Vac Station F - mini	200	175	159	25
.04	Vac Station G	250	310	185	(60)
.05	Vac Station I - house	300	750	395	(450)
.06	Vac Station I - office	200	225	165	(25)
.07	Vac Station JK	250	350	192	(100)
.08	Tweedy Pie	200	175	141	25
.09	Humpty Dumpty	200	175	161	25
.10	Harborage	200	160	161	40
.11	Coastal WW/Largo Park Lift Station	175	160	-	15
	Total Water	2,400	2,905	1,747	(505)
520.010	Fuel				
	WWTP Generator	10,000	4,000		6,000

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
COLLECTIONS & MAINTENANCE BUDGET DETAIL**

9/4/2013

Department: 5352

Acct #	Computation / Explanation	FY 13-14 Adopted Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
	Vac Station Generators	12,500	6,000		6,500
		22,500	10,000	18,968	12,500
510.000	Office Supplies	3,300	2,500	2,800	800
432.000	Facility Cleaning	5,200	4,000		1,200
432.001	Solid Waste	5,000	5,900	4,929	(900)
	<i>includes plant trash, recycle & vac station E</i>				
400.000	Travel, Training, Education & Meetings	12,500	10,000	7,500	2,500
463.000	Repairs & Maintenance: Equipment				
	Repair & Replacement of Pumps	25,000	25,000		-
	Gravity Line/Sewage Tank Cleaning	7,500	7,500		-
	Other Repairs & Maintenance	67,500	62,000		5,500
	Total Repairs & Maintenance	100,000	94,500	123,304	5,500
461.000	Repairs & Maintenance: Grounds				
	Landscaping - Vac Station: A, D, G, I & J	15,000	13,000		2,000
	Landscaping - WWTP	2,500	2,500		-
	Total Repairs & Maintenance Grounds	17,500	15,500	13,719	2,000
462.000	Repairs & Maintenance: Vehicles	38,000	38,000	35,133	-
464.000	Repairs & Maintenance: Buildings				
	Elevator Maintenance	1,500	1,500		
	Backflow Inspection	1,200	800		
	Fire Alarm Main	3,150	3,000		
	Fuel Tank Registration	450	200		
	Supplies & Hardware	1,000	1,000		
	Total Repairs & Maintenance Buildings	7,300	6,500	16,000	800
491.000	Reserve for Contingencies	60,000	60,000	30,000	-
520.005	Supplies & Tools <i>(includes cleaning supplies)</i>	47,500	45,800	37,562	1,700
	Vacuum Station Supplies				
	<i>(includes Air Vac Parts, oil, filters, degreaser, vactron odor control, etc.)</i>				
520.009		65,000	65,000	74,759	-
520.006	Safety/Immunizations <i>(including safety classes)</i>	12,000	8,000	11,387	4,000
520.008	Lateral Extensions	35,000	25,000	34,263	10,000

**KEY LARGO WASTEWATER TREATMENT DISTRICT
 FY 2013-2014
 COLLECTIONS & MAINTENANCE BUDGET DETAIL**

9/4/2013

Department: 5352

Acct #	Computation / Explanation	FY 13-14 Adopted Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
311.006	Professional Services: Engineering	40,000	40,000	29,411	-
641.000	Capital Outlay: Truck (2) - 1 new and 1 replacement	64,000	65,000	57,266	(1,000)
640.000	Capital Outlay: Equipment	143,500	-	-	143,500
	Vac Stations Security Systems	12,000			
	Vactron	85,000			
	Generator w/ light tower	24,000			
	Sewer Camera	6,000			
	Air Compressor & Jack Hammer	16,500			
640.001	Capital Outlay: Vac Station Equipment	30,000	30,000	10,147	-
Department Total		\$ 1,819,876	\$ 1,526,579	\$ 1,381,839	\$ 293,297

Total Operating	\$	1,582,376	\$	1,431,579	\$	1,314,426	\$	150,797
Total Capital Outlay	\$	237,500	\$	95,000	\$	67,413	\$	142,500

Note: Budgeted expenses from above include expenses that are directly related to the operation of the Treatment Plant

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014**

9/4/2013

TREATMENT PLANT BUDGET DETAIL

Department: 5351

Acct #	Computation / Explanation	FY 13-14 Preliminary Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
120.000	Plant Operators & Supervisor (6)	303,861	262,942	258,381	40,919
210.000	Payroll Taxes	23,245	21,851	19,766	1,394
230.000	Group Health Premiums (6)	62,420	48,479	45,027	13,941
220.000	Retirement Program	9,116	7,888	3,479	1,228
240.000	Workers Compensation Insurance	10,605	8,756	8,604	1,849
520.000	Employee Uniforms / Clothing	2,500	1,808	2,500	692
432.000	Facility Cleaning	10,500	5,700		4,800
520.006	Safety / Immunizations	1,500	1,500	-	-
520.005	Supplies & Tools (plant operations)	75,000	175,000	43,272	(100,000)
520.004	Lab Supplies	18,700	15,000	21,176	3,700
510.000	Office & Safety & Hurricane Supplies	9,000	8,000	4,720	1,000
460.000	Repairs & Maintenance	80,000	75,000	56,150	5,000
435.000	Electric (not including Vac E)	450,000	315,000	311,885	135,000
430.000	Water	5,000	6,100	2,400	(1,100)
520.003	Chemicals	675,000	250,000	329,164	425,000
520.002	Sludge Handling	480,000	505,000	222,979	(25,000)
520.001	Lab Services (sample analysis)	53,000	22,000	32,791	31,000
520.007	Regulatory/ Permit Fees	5,000	7,000	(1,000)	(2,000)
420.000	Postage & Delivery Expense	10,000	4,600	9,280	5,400
470.000	Copier Expenses	4,000	-	-	4,000
540.000	Dues & Subscriptions	1,000	1,000	-	-
400.000	Travel, Training, Education & Meetings	15,000	8,000	5,000	7,000
311.000	Professional Services	32,000	15,000	-	17,000
462.000	Repairs & Maintenance: Vehicles	3,000	3,000	1,500	-
491.000	Reserve for Contingencies	150,000	50,000	-	100,000
311.006	Professional Services: Engineering				
	Admin	60,000	60,000	24,342	-
	Plant	30,000	30,000	44,793	-
	Private Plans Review	-	10,000	304	(10,000)
	Islamorada	50,000	30,000	2,200	20,000
	Total Engineering Services	140,000	130,000	71,639	10,000

KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
TREATMENT PLANT BUDGET DETAIL

9/4/2013

Department: 5351

Acct #	Computation / Explanation	FY 13-14 Preliminary Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
640.000	Capital Outlay: Equipment - Plant Intrusion Detection System	27,000	-	-	27,000
Department Total		\$ 2,656,447	\$ 1,948,624	\$ 1,448,713	\$ 707,823

Total Operating	\$ 2,656,447	\$ 1,948,624	\$ 1,448,713	\$ 707,823
Total Capital Outlay	\$ 27,000	\$ -	\$ -	\$ 27,000

Note: This budget is not an all inclusive budget of the treatment plant expenses, there are plant related expenses in other departmental budgets.

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
CONSTRUCTION BUDGET DETAIL**

Department: 5900

Acct #	Computation / Explanation	FY 13-14 Preliminary Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
120.000	Construction Payroll (4)	174,806	396,029	237,648	(221,223)
210.000	Payroll Taxes	13,373	33,985	18,180	(20,612)
230.000	Group Health Premiums (4)	41,613	91,571	32,683	(49,958)
220.000	Retirement Program	5,244	11,881	2,054	(6,637)
240.000	Workers Compensation Insurance	5,209	13,188	7,914	(7,979)
520.000	Employee Uniforms / Clothing	2,250	2,618	3,500	(368)
Estimated Project Costs - Collection System					
	FDOT G1 Extension	-	45,000	46,600	(45,000)
	Harborage	-	-	31,566	-
650.004.03	C905 - Part A, Mainline	195,297	630,000	434,703	(434,703)
650.004.02	C905 - Part B, Neighborhood	930,000	1,176,800	246,800	(246,800)
650.004.01	Unique Properties	1,583,790	777,500	127,302	806,290
	Vacuum Stations - SCADA Upgrade	-	413,500	413,500	(413,500)
	Vacuum Stations - SCADA Upgrade IT	-	10,000	10,000	(10,000)
650.004.04	Grinder Pump Purchase	869,500	572,000	-	297,500
650.003	Service Connection Revisions	30,000	30,000	30,000	-
	VS JK Mitigation	-	10,000	10,000	(10,000)
	<i>Total</i>	<u>3,608,587</u>	<u>3,664,800</u>	<u>1,350,471</u>	<u>(56,213)</u>
Estimated Construction Costs - WWTP					
650.002	Sludge Handling System	2,925,000	2,200,000	-	725,000
650.001	Shallow Wells	45,000	150,000	105,000	(105,000)
630.100.02	Vacuum Station E Hurricane Doors	25,300	25,300	-	-
630.100.01	Vacuum Station E Pump Room Ventilation Upgrade	25,000	25,000	-	-
	Vacuum Stations JK and I Flood Proofing	-	50,000	31,800	(50,000)
	<i>Total</i>	<u>3,020,300</u>	<u>2,450,300</u>	<u>136,800</u>	<u>570,000</u>
Estimated Construction Costs - Modifications included in ILA with Islamorada					
630.200.01	Chlorine Contact Chamber	175,000	-	-	175,000
630.200.02	Upgrade Odor Control	150,000	-	-	150,000
630.200.03	300HP Blower	350,000	-	-	350,000
630.200.04	Chemical Feed Systems Upgrade	300,000	-	-	300,000
630.200.05	Fully Enclosed Headworks	300,000	-	-	300,000
	<i>Total</i>	<u>1,275,000</u>	<u>-</u>	<u>-</u>	<u>1,275,000</u>
510.000	Office Supplies	2,400	2,400	2,400	-
400.000	Travel, Training & Education	15,000	15,000	7,500	-

**KEY LARGO WASTEWATER TREATMENT DISTRICT
FY 2013-2014
CONSTRUCTION BUDGET DETAIL**

Department: 5900

Acct #	Computation / Explanation	FY 13-14 Preliminary Budget	FY 12-13 Adopted Budget	FY12-13 Projected Actual	Budget Increase/ (Decrease)
462.000	Repairs & Maintenance: Vehicles	13,200	1,100	5,129	12,100
490.000	Miscellaneous Expenses	5,000	5,000	34,000	-
311.000	Professional Services				
	Design Services	-	109,500		(109,500)
	Construction Phase Services	-	280,500		(280,500)
	Legal Services	10,000	10,000	-	-
	Total Professional Services	10,000	400,000	169,368	(390,000)
491.000	Reserve for Contingencies	200,000	20,000	-	180,000
641.000	Capital Outlay: SUV	29,900	-	-	29,900
Department Total		\$ 8,421,882	\$ 7,107,872	\$ 2,007,647	\$ 1,314,010