

RESOLUTION 2003-8

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT REQUESTING THE MONROE COUNTY BOARD OF COUNTY COMMISSIONERS TO FUND THE DISTRICT'S FISCAL YEAR 2003 BUDGET THROUGH LEGALLY AVAILABLE FUNDS

WHEREAS, Key Largo Wastewater Treatment District is in the preliminary stages of its budget process for Fiscal Year 2003 and currently has \$ SEE BUDGET in funds available;
ATTACHED

WHEREAS, the Monroe County Board of County Commissioners previously loaned the District \$100,000 to help the District in its completion of the District's Projects, a public purpose, pursuant to Interlocal Agreement between Monroe County and the District dated December 18, 2002.

WHEREAS, the Key Largo Wastewater Treatment District currently does not have in place a funding mechanism to complete and operate its Projects and therefore requires additional funding in order to proceed with the administrative, professional services and works of the District;

WHEREAS, the Key Largo Wastewater Treatment District respectfully requests the Monroe County Board of County Commissioners fund the remainder of the District's FY 2003 budget, attached hereto as Exhibit A, in the amount of \$250,425.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

1. The Key Largo Wastewater Treatment District Board formally requests that the Monroe County Board of County Commissioners fund the District's Fiscal Year 2003 Budget from legally available funds.

PASSED AND ADOPTED this 29th day of January, 2003.

FAILED this _____ day of January, 2003.

KEY LARGO WASTEWATER TREATMENT DISTRICT GOVERNING BOARD



Chair, Key Largo Wastewater Treatment District



Clerk/Secretary, Key Largo Wastewater Treatment District

Key Largo Wastewater Treatment District
OPERATING BUDGET
For the Fiscal Year Ending September 30, 2003

OPERATING REVENUE				Description
Wastewater Billed Revenue	343601	\$	-	
Connection Fees	343605		-	
Late Fees	343606		-	
Turn on Fees	343607		-	
Miscellaneous Service Charges	343608		-	
Investment Earnings	361001		-	
Monroe County Loan Proceeds	384001		100,000	Loan from Monroe County for operations of District.
Total Revenues		\$	100,000	
OPERATING EXPENSES				
Board Expenses				
Commissioner's Fees	511001	\$	45,000	Jan.- \$9,000, Feb.-Sep. \$4,500 per month.
Copy/Printing/Binding	511002		2,250	\$250 per month
Postage & Delivery Expense	511003		2,700	\$300 per month
Insurance Expense	511004		5,000	Lump sum, will inquire with FLC for coverage.
Bad Debt Expense	511005		0	
Miscellaneous	511006		750	Bank charges and other misc. fees.
Legal Advertisements	511007		1,800	\$200 per month for legal ads
Office Supplies	511008		500	Miscellaneous office supply expenses.
Dues & Subscriptions	511009		175	DCA annual fee.
Travel	511010		4,500	Travel by Board Members on Official Business.
Rents and Leases	511011		9,000	Lease of office space and copier/fax.
Telephone	511012		900	\$100 per month.
Utilities	511013		1,350	\$150 per month for office space water, electric, etc .
Regulatory/ Permit Fees	515002		0	
Reserve for Contingencies	515003		40,500	Allocation for unforeseen expenses with startup .
Customer Outreach/Marketing	515011		0	
Subtotal Board Expenses		\$	114,425	
Operating and Management Services				
Operations & Maintenance Contract	512001	\$	-	
Billing & Customer Service Contract	512003		-	
Management Contract	512005		74,000	\$5,000/mo. Jan-Apr., \$10,800/mo. thereafter.
Subtotal Operations & Maintenance Ser.		\$	74,000	Includes board clerk and accounting functions.
Professional Services				
Legal - General Counsel	514001	\$	100,000	\$10,000 per month.
Utility Rate Consultant	514003		15,000	To set up District Wastewater Rates
Engineering Services	514004		32,000	Estimate \$3,200 per month.
Audit & Accounting Fees	514006		10,000	Annual Audit and Federal Single Audit, per OMB-A-133.
Lab Services	514007		0	
Computer Support	515012		0	
Subtotal Professional Services		\$	157,000	
Total Operating Expenses		\$	345,425	
NON-OPERATING EXPENSES				
Capital- Fixtures, Furniture & Equipment	166901		5,000	
Total Non-Operating Expenses		\$	5,000	
Total Expenses		\$	350,425	
Surplus (Deficit)		\$	(250,425)	

KEY LARGO WASTEWATER TREATMENT DISTRICT
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
For Fiscal Years FY 2003- FY 2007
(\$000)

PROJ. NO.	PROJECT	Fund Source	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	Total
KL0301	Key Largo Park Construction	KL21	\$100,000	\$ 600,000	\$ 960,000	\$ -	\$ -	\$ 1,660,000
KL0301	Key Largo Park Construction	KL22	30,100	180,700	289,200	-	-	500,000
KL0302	Key Largo Trailer Village Construction	KL22	296,400	1,778,300	2,845,300	-	-	4,920,000
KL0302	Key Largo Trailer Village Construction	KL23	59,000	354,300	566,700	-	-	980,000
KL0302	Key Largo Trailer Village Construction	KL24	196,400	1,178,200	1,885,400	-	-	3,260,000
Total			681,900	4,091,500	6,546,600	-	-	11,320,000

Sources of Funds

State of Florida DEP Agreement No. LP0338	KL21	100,000	600,000	960,000	-	-	1,660,000
FEMA Grant Funding	KL22	326,500	1,959,000	3,134,500	-	-	5,420,000
State of Florida DCA Grant Funding	KL23	59,000	354,300	566,700	-	-	980,000
Miscellaneous	KL24	196,400	1,178,200	1,885,400	-	-	3,260,000
Total		485,500	4,091,500	6,546,600	-	-	11,320,000

Fax Transmittal

TO: _____ **Amy Dukes** _____

From: _____ **Faith Doyle** _____

Subject: _____ **Resolution copies** _____

Date: _____ **1-30-03** _____ Fax No. **561-640-8202** _____

This transmittal consists of 9 page(s). Please call 407-629-6900 if you have not received all pages indicated.

Amy,

Find attached the following:

Resolution 2003-5 "use of Chapter 197 for Non-AD Valorem"

*******PLEASE NOTE – IT DOES NOT HAVE "EXHIBIT A"
ATTACHED**

**PLEASE FORWARD A COPY OF THE LEGAL DESCRIPTION FOR THE BOUNDARIES
FOR THE REAL PROPERTY SUBJECT TO THIS ASSESSMENT AS INDICATED**

Resolution 2003-6 "target hook-up fees"

Corrected Resolution 2003-07 "approving the proposed budget for FY2003" w/Exhibit A

Resolution 2003-8 "requesting Monroe BOCC to fund KLWTD FY2003 budget" w/Exhibit A

The hard copies will be sent 2 day fed-ex today.

Faith

*** TX REPORT ***

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