

RESOLUTION 2003- 2

**A RESOLUTION DESIGNATING GARTEK AS
CONSULTING ENGINEER FOR THE KEY LARGO
WASTEWATER TREATMENT DISTRICT AND
AUTHORIZING COMPENSATION**

WHEREAS, the Board of Commissioners of the Key Largo Wastewater Treatment District desire to appoint Gartek as Consulting Engineer and to compensate in the same manner prescribed in employment contract dated January 16, 2003;

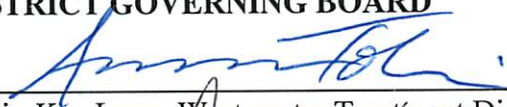
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

1. Gartek is appointed District Consulting Engineer, effective January 15, 2003.
2. The District attorney is directed to prepare a contract consistent with Engineer's proposal dated January 16, 2003, attached hereto, in an amount not to exceed \$20,000 to be executed by the parties.
3. In the event a contract is not able to be entered into with Gartek, the District attorney is authorized to negotiate a contract with Tim Bergin, P.E., at the hourly rates as presented by Mr. Bergin at the Board's public meeting on January 15, 2003.

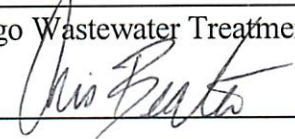
PASSED AND ADOPTED this 15th day of January, 2003.

FAILED this _____ day of January, 2003.

**KEY LARGO WASTEWATER TREATMENT
DISTRICT GOVERNING BOARD**



Chair, Key Largo Wastewater Treatment District



Secretary



January 16, 2003

Key Largo Wastewater Treatment District Board
38 East Beach Road
Tavernier, Florida 33070

Attention: Andrew M. Tobin, Esq.,- Chairman	Via fax (305) 852-6957
Jerry Wilkinson- Vice Chairman	“ (305) 852-1620
Gary Bauman	“ (305) 453-3334
Cris Beaty	“ (305) 852-0635
Charles S. Brooks	“ (305) 451-6399

Re: Professional Engineering Consultant Services Proposal for Wastewater Treatment Board

Dear Board Members:

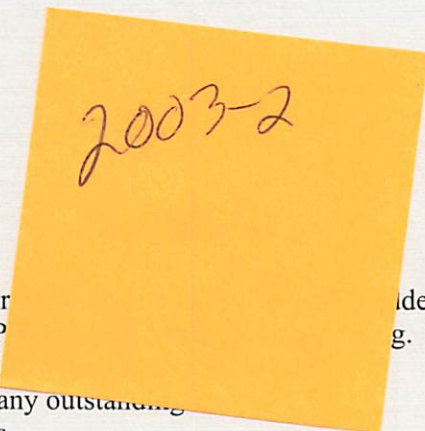
Thank you for selecting our firm to provide Engineering Consulting Services to the Key Largo Wastewater Treatment District Board.

We are pleased to present our proposal on Engineering Services. **We will provide engineering review on an hourly basis not to exceed \$20,000.00 for the following projects:**

1. Key Largo Village Request for proposals – Volume I through IV dated January 2003 received by our office on January 15, 2003.
2. Key Largo Park 100% complete drawings and specifications. Please note that Final Bid sets have not been received as of today. Three complete sets are to be provided for Gartek’s review.

Work approved by you to be completed on an hourly basis will be charged at the following rates:

Principals	\$120.00/hr
Engineer	\$100.00/hr
CAD Operator	\$ 70.00/hr
Clerical	\$ 45.00/hr



Included in the fee are the following:

1. Written comments with recommendations.
2. Meetings with Boyle Engineering Corp., to review and provide recommendations.
3. Review Bids for the Key Largo Village RFP and provide recommendations. g. Meetings with Boyle to select contractor based on proposal.
4. Report to the Board as to the agreement on any outstanding items.
5. Attend all Bid meetings and Board meetings.



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Not included in the fee are the following:

1. Re-design that might be required as a result of our review and recommendations.
2. Issuing actual addendums that might be required as a result of our review and recommendations. Please note that addendums should be approved and issued by the Engineer of Record (Boyle).
3. Expenses including Travel and lodging for meetings that might be required outside the Keys or Miami area are not included. Such expenses if required and approved by the Board will be invoiced at cost + 10% administration fee.
4. Printing of documents, special mailing or delivery services are not included. If required and approved by the Board will be invoiced at cost + 10% administration fee.

The following shall be provided to Gartek by the Board:

- Three complete sets of documents printed on paper including surveys, drawings, specifications, cost estimates and calculations for each project in time to allow us to review them and recommend issuing changes via addendums.
- One record copy of drawings, specifications and RFP in electronic format.

Our fee will be invoiced on a monthly basis.

Thank you for the opportunity to present this proposal. If you are in agreement with our proposal, kindly return a signed copy of this letter as authorization for us to proceed.

Sincerely,
GARTEK ENGINEERING CORPORATION

Robert L. Betancourt, P.E.,
President
RLB:pcy

Authorization by Key Largo Wastewater Treatment District Board for Gartek Engineering Corporation to provide the above services:

cc. Amy M. Dukes,
Lewis, Longman & Walker,
via fax (561) 640-8282

Signed: _____

Name: _____

Title: _____

Date: _____