



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, January 8, 2019

MINUTES

CALL TO ORDER (A)

Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Commissioner Tobin led the Pledge of Allegiance.

ROLL CALL (C)

Present were Chairman David Asdourian and Commissioners Stephen Gibbs, Robert Majeska, Andrew Tobin, and Susan Heim. Also present were General Manager, Peter Rosasco, General Counsel, Nicholas Mulick, District Clerk, Diane Bockelman, and District Managers.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

- Commissioner Majeska requested Item G-2 be moved to the end of the agenda.
- Commissioner Gibbs request the addition of two discussion items under Commissioner's Items: 1) Paradise Point Senior Housing (N-1), 2) Calusa Campground Update (N-2).
- Mr. Rosasco requested the addition of two discussion items: 1) Legislative Delegation Meeting under General Manager's Report as item G-3, 2) FEMA Update under Budget and Finance Report as item H-1.

Motion: Commissioner Gibbs made a motion to approve the agenda as amended, and Commissioner Tobin seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of December 18, 2018 (F-1)

Motion: Commissioner Majeska made a motion to approve the minutes of December 18, 2018 as amended, and Commissioner Heim seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

November Monthly Report (G-1)

Jered Primicerio, Plant Operations Manager, presented the wastewater treatment plant section. Mike Dempsey, Field Operations Manager, presented the field operations section. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Ed Castle, District Engineering, presented the construction section. Kevin Becerra, Senior Support Analyst, presented the IT section. Diane Bockelman, Customer Service Manager, presented the administration and customer service section. Connie Fazio, Senior Finance Manager, presented the finance section.

SewerCare Presentation and Database Discussion (G-2)

Moved to last item.

Legislative Delegation Meeting (G-3)

Mr. Rosasco announced that he and Mr. Mulick will attend the Monroe County Legislative Delegation Meeting held by Senator Flores and Representative Raschein on January 15, 2019. Commissioner Heim and Majeska expressed interest in attending.

BUDGET AND FINANCE REPORT (H)

FEMA Update (H-1)

Ms. Fazio provided an update on the current status of the District's Hurricane Irma FEMA claims.

ADMIN AND CUSTOMER SERVICE REPORT (I)

No report.

OPERATIONS REPORT (J)

No report.

CONSTRUCTION REPORT (K)

No report.

ENGINEER'S REPORT (L)

Disinfection Basin Rehabilitation and Modifications RFP (L-1)

Mr. Castle presented the results of the Disinfection Basin Rehabilitation and Modifications Request for Proposal. Staff was directed to research whether Islamorada should pay for a portion of the project. The Board requested that the price be negotiated and the matter brought back to the next meeting for action.

Sludge Dewatering and Disposal Services (L-2)

Mr. Castle presented the results of the request for Sludge Dewatering and Disposal services.

Motion: Commissioner Tobin made a motion to authorize the General Manger to negotiate and execute a contract with Synagro in collaboration with General Counsel, and Commissioner Heim seconded the motion.

Vote on Motion

**Commissioner Tobin - Aye
Commissioner Heim - Aye
Commissioner Gibbs - Aye
Commissioner Majeska - Aye
Chairman Asdourian – Aye
Motion Passed: 5 to 0**

LEGAL REPORT (M)

No report.

COMMISSIONER'S ITEMS (N)

Paradise Point Senior Housing (N-1)

Commissioner Gibbs inquired whether the District received payment from Paradise Point Senior housing. Staff confirmed payment was received in full.

Calusa Campground Update (N-2)

Commissioner Gibbs asked if Calusa Campground agreed to the contract. Mr. Mike Dempsey stated that the District is scheduled to meet with Calusa Campground on Thursday.

EXTENSION 6:00 PM

Motion: Chairman Asdourian made a motion to extend the meeting 30 minutes. The motion passed without objection.

10 MINUTE BREAK 6:00PM

SewerCare Presentation and Database Discussion (G-2)

Ms. Bockelman gave a presentation on SewerCare's current functions and areas for improvement. Mr. Rosasco requested authorization to communicate with the vendor for the purpose of providing a proposal to the Board. Chairman Asdourian instructed Mr. Rosasco to enter into negotiations with the vendor and submit a proposal to the Board.

EXTENSION 6:30 PM

Motion: Chairman Asdourian made a motion to extend the meeting 30 minutes. The motion passed without objection.

ROUNDTABLE DISCUSSION (O)

Unfinished Business (O-1)

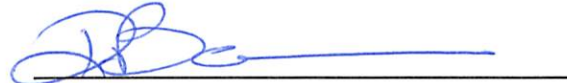
None.

ADJOURNMENT (P)

The Meeting was adjourned at 7:10 PM.



David Asdourian, Chairman



Diane Bockelman, Clerk

Seal



BUDGET AND FINANCE REPORT (H)

No report.

ADMIN AND CUSTOMER SERVICE REPORT (I)

SDC Adjustment – 1117 Heron Road – AK# 1595501 (I-1)

Ms. Bockelman presented a request by the owner of the property located at 1117 Heron Road for an assessment adjustment. Staff recommended reducing the Dwelling Unit assignment associated with the parcel's assessment from 2.0 to 1.0.

Motion: Commissioner Heim made a motion to approve Resolution 20-12-18, and Commissioner Tobin seconded the motion. The motion passed without objection.

Exemption from Assessment - Vacant Land - AK# 1641367 (I-2)

Ms. Bockelman presented a request by the owner of vacant land located at AK#1641367 for an exemption pursuant to the Key Largo Wastewater Treatment District's Rules and Regulations, Section 10.05(c).

Motion: Commissioner Heim made a motion to approve ~~Staff's recommendation on Resolution 21-12-18~~ with the condition that the District not provide a refund, and Commissioner Gibbs seconded the motion. The motion passed without objection.

OPERATIONS REPORT (J)

Purchase of Parts for Vacuum Station E Pumps (J-1)

Mr. Ryan Dempsey requested the purchase of materials to replace vacuum pump components in Vac Station E.

Motion: Commissioner Gibbs made a motion to approve Staff's recommendation, and Commissioner Heim seconded the motion. The motion passed without objection.

CONSTRUCTION REPORT (K)

No report.

ENGINEER'S REPORT (L)

No report.

LEGAL REPORT (M)

No report.

COMMISSIONER'S ITEMS (N)

Florida Keys Coastal Storm Risk Management Feasibility Study (N-1)



Fwd: Reminder: Monroe County Legislative Delegation Meeting - January 15, 2019

1 message

Tue, Jan 8, 2019 at 11:12 AM

From: "Rodriguez, Julio" <Julio.Rodriguez@myfloridahouse.gov>
Date: January 8, 2019 at 10:26:01 AM EST
To: "Rodriguez, Julio" <Julio.Rodriguez@myfloridahouse.gov>
Cc: "Raschein, Holly" <Holly.Raschein@myfloridahouse.gov>, "Craven, Sarah" <Sarah.Craven@myfloridahouse.gov>, "Rodriguez, Elsa" <Elsa.Rodriguez@myfloridahouse.gov>, "Busatta, Demi" <Busatta.Demi@flsenate.gov>
Subject: **Reminder: Monroe County Legislative Delegation Meeting - January 15, 2019**

Good Morning,

This is a reminder email that on Tuesday, January 15, 2019 Senator Anitere Flores and Representative Holly Raschein will hold a Monroe County Legislative Delegation Meeting beginning at 10:00am in the Council Chambers at Marathon City Hall.

If you have not done so please update the Florida Keys Stewardship Act spreadsheet (attached) from last year so that we can have that in advance of session. Please let me know if someone will be able to attend to present your priorities and if you have any other questions.

Cordially,

Julio E. Rodriguez

Legislative Aide

Representative Holly Raschein

Florida House of Representatives, District 120

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