



MINUTES

The Key Largo Wastewater Treatment District Board of Commissioners met for their regular scheduled meeting at 4:00 PM on February 9, 2016. Present were Chairman David Asdourian and Commissioners Robert Majeska, Norman Higgins and Stephen Gibbs. Commissioner Andrew Tobin was absent. Also present were General Manager Paul Christian, General Counsel Ray Giglio, District Clerk Katherine Jackson, Ed Castle with Weiler Engineering, Peter Rosasco with Bishop Rosasco & Co. and other appropriate District Staff.

Mr. Peter Rosasco led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: Commissioner Gibbs made a motion to approve the agenda and Commissioner Higgins seconded the motion. The motion passed without objection.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Minutes of February 2, 2016

Motion: Commissioner Gibbs made a motion to approve the minutes of February 2, 2016 and Commissioner Higgins seconded the motion.

Vote on Motion

Commissioner Gibbs –	Aye
Commissioner Higgins –	Aye
Commissioner Majeska –	Aye
Chairman Asdourian –	Aye
Commissioner Tobin –	Absent

Motion Passed: 4 to 0

OPERATIONS REPORT

Incident on Long Key Road – Damage to KLWTD Facilities

Operations Manager Chuck Adams reported on an incident on Long Key Road that resulted in damage to District assets. Mr. Adams stated that D.N. Higgins, Inc. was contracted by Monroe County to install a storm sewer system and that during the installation, the contractor damaged the District's vacuum main. Mr. Adams informed the Board that no customers were out of service as a result of this incident, in spite of the significant damage to the line. Mr. Adams stated that the actual cost of the damages to the District is still pending, but looked to be in the \$7,000-\$9,000 range, and he answered questions from the Board.

GENERAL MANAGER'S REPORT

Recognize County Officials

Chairman Asdourian recognized Monroe County Commissioner Sylvia Murphy, Monroe County Administrator Roman Gastesi, Monroe County Assistant Administrator Kevin Wilson, and Monroe County Senior Director of Strategic Planning Kevin Madok, all of whom had arrived at the meeting at approximately 4:10 PM.

Commissioner Murphy presented the District with a check for \$1 million, representing the first installment in a 10-year Interlocal Agreement (ILA), under which the District assigned its share of the Mayfield Grant Funds, which cannot be used to repay debt, to the County in return for payments from County infrastructure sales tax funds, which can be used to repay District debt. Commissioner Murphy characterized the ILA as a "win-win" situation as the County receives money it needs for current wastewater projects, and the District not only receives its entitled share of the Mayfield Grant Funds, but will also be able to use those funds to repay its wastewater construction debt more quickly—thus saving both the County and the District money on interest.

Status of FKWQIP

Mr. Paul Christian informed the Board that the US Army Corps of Engineers' will be providing \$3 million in funding towards the Florida Keys Water Quality Improvement Program (FKWQIP) in FY 2016, from which the District is scheduled to receive \$749 thousand.

ADMIN / CUSTOMER SERVICE REPORT

Reversal of Waiver – AK#1641464

Mr. Rob Bulkiewicz presented Resolution Draft No. 03-02-16 to reverse a waiver of assessments for AK#1641464 for Jose Guerrero and answered questions from the Board.

Motion: Commissioner Majeska made a motion to approve the Reversal of Waiver – AK#1641464 Resolution Draft No. 03-02-16 and Commissioner Gibbs seconded the motion.

Vote on Motion

Commissioner Majeska –	Aye
Commissioner Gibbs –	Aye
Commissioner Higgins –	Aye
Chairman Asdourian –	Aye
Commissioner Tobin –	Absent
Motion Passed: 4 to 0	

MCLA Conservation Waiver of Assessment – Gulfstream Shores

Mr. Rob Bulkiewicz introduced Resolution Draft No. 04-02-16 to waive assessments for three parcels for land conservation and answered questions from the Board.

Motion: Commissioner Gibbs made a motion to approve the MCLA Conservation Waiver of Assessment – Gulfstream Shores Resolution Draft No. 04-02-16 and Commissioner Higgins seconded the motion.

Vote on Motion

Commissioner Gibbs – Aye
Commissioner Higgins – Aye
Commissioner Majeska – Aye
Chairman Asdourian – Aye
Commissioner Tobin – Absent
Motion Passed: 4 to 0

Fleet Management Presentation

Mr. Rob Bulkiewicz gave a presentation on the District’s updated fleet management program and gave a demonstration on SewerCare Fleet Manager and Verizon Networkfleet. Staff answered questions from the Board.

BUDGET AND FINANCE REPORT

FY2016 Advanced Principal Reduction Plan

Mrs. Connie Fazio asked the Board to approve a principal reduction payment in the amount of \$3.3 million to SRF Loan #464010, as part of the District’s advanced principal reduction plan, pursuant to the FY2016 budget. Ms. Fazio stated that the debt reduction plan will save the District \$1.1 million in interest. Mr. Peter Rosasco informed the Board that that this payment will virtually eliminate the projected future gap between assessment revenues and debt service, and will improve the District’s financial position moving forward. Mr. Paul Christian further explained to the Board that this payment is a move in the right direction toward the District lowering rates.

Staff answered questions from the Board.

Motion: Commissioner Gibbs made a motion to approve the FY2016 Advanced Principle Reduction Plan request and make a \$3.3 million payment and Commissioner Higgins seconded the motion.

Vote on Motion

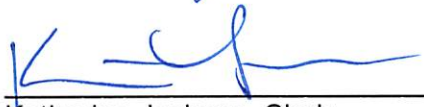
Commissioner Gibbs – Aye
Commissioner Higgins – Aye
Commissioner Majeska – Aye
Chairman Asdourian – Aye
Commissioner Tobin – Absent
Motion Passed: 4 to 0

ADJOURNMENT

The Meeting was adjourned at 5:18 PM.



David Asdourian, Chairman



Katherine Jackson, Clerk