

Key Largo Wastewater Treatment District  
Board of Commissioners Meeting  
Agenda Item Summary

Meeting Date:  
January 6, 2015

Agenda Item Number: 1

Agenda Item Type:  
Bulk

Agenda Item Scope:  
Review / Discussion

Recommended Action:  
Action: Approval

Department:  
Legal

Sponsor:

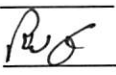
Subject:  
**Minutes of December 16, 2014**

Summary of Discussion:

Reviewed / Approved

Financial Impact

Attachments

Operations: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Finance: \_\_\_\_\_  
District Counsel:   
District Clerk: \_\_\_\_\_  
Engineering: \_\_\_\_\_

\$  
  
Funding Source:  
  
Budgeted:  
N/A

Minutes of December 16, 2014.

Approved By:   
General Manager

Date: 1/2/2015



## MINUTES

The Key Largo Wastewater Treatment District Board of Commissioners met for their regular scheduled meeting at 4:00 PM. Present were Chairman David Asdourian, Commissioners Norman Higgins, Robert Majeska, Stephen Gibbs and Andrew Tobin. Also present were General Manager Paul Christian, Chief Information Officer Rob Bulkiewicz, General Counsel Ray Giglio, Finance Manager Connie Fazio, Operations Manager Dan Saus, Ed Castle with Weiler Engineering, District Clerk Mariela Montedeoca, and other appropriate District Staff.

Commissioner Norman Higgins led the Pledge of Allegiance.

### APPROVAL OF AGENDA

- Commissioner Gibbs added an item to discuss Islamorada salinity.
- Commissioner Higgins added a brief announcement regarding the Purple Heart Trail.
- Commissioner Majeska added an item to discuss the update on slab testing for the digester.
- Chairman Asdourian added an item to discuss ID badges for the Commissioners.
- General Manager Paul Christian added an item to discuss the staff trip to Washington D.C.

**Motion:** Commissioner Majeska made a motion to approve the agenda as amended and Commissioner Higgins seconded the motion. The motion passed without objection.

### BULK ITEMS

*Minutes of December 9, 2014*

*Resolution No.35-12-14 MCLA Conservation Waiver of Assessment AK# 1092908 & 8667442*

*2015 Meeting Dates*

**Motion:** Commissioner Higgins made a motion to approve Bulk Items. Commissioner Gibbs seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Gibbs</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Chairman Asdourian</b>	<b>X</b>		

**Motion passed 5 to 0**

**GENERAL MANAGER’S REPORT**

*Administrative Office Building*

**Motion:** Commissioner Gibbs made a motion to accept, adopt, and approve the terms and conditions of the *Contract For Sale and Purchase* of the property located at 103355 Overseas Highway, by and between the Key Largo Wastewater Treatment District and Keys Ahead Inc., with the understanding that the District has a twenty-one day inspection period starting December 17<sup>th</sup>, 2014.

**Vote on Motion**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>
<b>Commissioner Gibbs</b>	<b>X</b>		
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Tobin</b>		<b>X</b>	
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Chairman Asdourian</b>	<b>X</b>		

**Motion passed 4 to 1**

*Washington D.C Trip*

General Manager Paul Christian gave a brief update on, and answered questions regarding, the status of the 2015 Water Resources Reform and Development Act (WRRDA). This is the omnibus federal bill in which the U.S. Congress is expected to authorize and fund FY15 civil works activities by the Army Corps of Engineers (ACOE)—including the Florida Keys Water Quality Improvement Program (FKWQIP). Mr. Christian noted that thus far, KLWTD has received approximately \$15 million in FKQWIP funding, and that the District is slated to receive an additional \$11million. Mr. Christian further explained that the other FKWQIP local sponsors (the City of Marathon and the Village of Islamorada), will be sending representatives to Washington D.C. on January 12 and 13, 2015, to meet with ACOE representatives and Congressional staff in support of FY15 FKWQIP funding. He advised the Board that Fred Hicks, the District’s legislative advocate, had suggested that the District should also send a delegation to Washington D.C. on January 12<sup>th</sup> and 13<sup>th</sup>. Mr. Christian recommended himself, Ray Giglio, and a Commissioner. Commissioner Majeska stated he was available to make the trip and volunteered to do so.

**Motion:** Commissioner Gibbs made a motion to send General Manager Paul Christian, General Counsel Ray Giglio, and Commissioner Robert Majeska to Washington D.C. to meet with ACOE representatives and Congressional staff in support of FY15 FKWQIP funding. Commissioner Tobin seconded the motion.

**Vote on Motion**

Member	Aye	Nay	Abstained
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Higgins	X		
Commissioner Majeska	X		
Chairman Asdourian	X		

**Motion passed 5 to 0**

**OPERATION’S REPORT**

Vacuum Station Ventilation Project -Recommendation of Award

**Motion:** Commissioner Gibbs made a motion to award the vacuum station ventilation project, including the base bid and alternative, to Overhaul Construction Corporation. Commissioner Tobin seconded the motion.

**Vote on Motion**

Member	Aye	Nay	Abstained
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Higgins	X		
Commissioner Majeska	X		
Chairman Asdourian	X		

**Motion passed 5 to 0**

**COMMISSIONER’S ITEMS/ROUNDTABLE**

*Islamorada Salinity Update*

Operations Manager Daniel Saus gave a brief update on Islamorada Salinity and answered questions from the Board.

*Announcement*

Commissioner Norman Higgins announced that a portion of US1 starting at mile marker 106 and extending to Florida City, commonly known as “The Eighteen-Mile Stretch,” was dedicated as *The Purple Heart Trail* on December 15, 2014. Representative Holly Raschein supported the Bill and attended the Dedication Ceremony.

*Update on Slab Testing for Digester*

Operations Manager Daniel Saus reported on the status of the core testing analysis for the slab that will support the new digester tank. Based upon an evaluation done by Mr. Ed Castle of Weiler Engineering, Mr. Saus determined that the findings were not valid or acceptable. He advised the Board that he had ordered an additional test by another licensed core testing facility. The results of that test are pending.

*IDs for Commissioners*


Chairman Asdourian indicated that he would like ID badges to be issued to Commissioners, so that the Commissioners could wear them when they meet and converse with Key Largo residents and property owners. Mr. Christian reported that staff was already in the process of ordering such badges and will prioritize this task.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 5:18 PM.

The KLWTD meeting minutes of January 6, 2014 were approved on January 13, 2015.

  
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David Asdourian, Chairman

  
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Mariela Montedeoca, Clerk