

Key Largo Wastewater Treatment District  
Board of Commissioners Meeting  
Agenda Item Summary

Meeting Date:  
December 16, 2014

Agenda Item Number: |

Agenda Item Type:  
Bulk

Agenda Item Scope:  
Review / Discussion

Recommended Action:  
Action: Approval

Department:  
Legal

Sponsor:

Subject:

**Minutes of December 9, 2014.**

Summary of Discussion:

Reviewed / Approved

Financial Impact

Attachments

Operations: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Finance: \_\_\_\_\_  
District Counsel: RC  
District Clerk: \_\_\_\_\_  
Engineering: \_\_\_\_\_

\$  
  
Funding Source:  
  
Budgeted:  
N/A

Minutes of December 9, 2014.

Approved By: \_\_\_\_\_

General Manager

Date: \_\_\_\_\_

12/12/2014



## MINUTES

The Key Largo Wastewater Treatment District Board of Commissioners met for their regular scheduled meeting at 5:00 PM. Present were Chairman David Asdourian, Commissioners Norman Higgins, Robert Majeska and Stephen Gibbs. Commissioner Andrew Tobin arrived at 5:02 PM. Also present were General Manager Paul Christian, Chief Information Officer Rob Bulkiewicz, General Counsel Ray Giglio, Finance Manager Connie Fazio, Operations Manager Dan Saus, Ed Castle with Weiler Engineering, District Clerk Mariela Montedeoca and other appropriate District Staff.

Commissioner Stephen Gibbs led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Majeska suggested that public comment on item #3 follow staff's presentation of that item and that item #3 be moved above bulk items to accommodate the Monroe Park residents who were present at that meeting. He also added an item to discuss a complaint he received from a resident regarding wastewater charges. Commissioner Tobin added an item to discuss the "Florida Keys Environmental Stewardship Act" workshop. Commissioner Gibbs added an item to discuss staff bonuses.

**Motion:**        **Commissioner Gibbs made a motion to approve the agenda as amended and Commissioner Higgins seconded the motion. The motion passed without objection.**

### PUBLIC COMMENT

*Name & Address*

Philip Burland  
Howard Gelbman  
Henry Wajalechouski

*Subject*

Monroe Park Sewer Service  
Monroe Park Sewer Service  
Monroe Park Sewer Service

### GENERAL MANAGER'S REPORT

#### *Monroe Park Sewer Service*

General Manager Paul Christian gave a report on the site visit that staff had made to the Monroe Park Community. He then presented a brief proposed plan of action and answered questions from the Board. Commissioner Tobin directed staff to meet with homeowners to discuss their individual concerns. Mr. Christian suggested that staff hold a Town Hall style meeting with the residents of Monroe Park sometime late in January and bring the results of that meeting to the Board in February.

**Motion:** Commissioner Tobin made a motion to direct staff to meet with the residents of Monroe Park and report findings within 60 days. Commissioner Higgins seconded the motion.

**Vote on Motion**

Member	Aye	Nay	Abstained
Commissioner Tobin	X		
Commissioner Higgins	X		
Commissioner Gibbs	X		
Commissioner Majeska	X		
Chairman Asdourian	X		

**Motion passed 5 to 0**

**BULK ITEMS**

*Minutes of December 2, 2014.*

**Motion:** Commissioner Tobin made a motion to approve the minutes and Commissioner Majeska seconded the motion. The motion passed without objection.

*Amendment to 457(b) Plan allowing employees to borrow from invested plan proceeds.*

**Motion:** Commissioner Tobin made a motion to approve the Amendment to the 457(b) Plan and Commissioner Higgins seconded the motion.

**Vote on Motion**

Member	Aye	Nay	Abstained
Commissioner Tobin	X		
Commissioner Higgins	X		
Commissioner Gibbs	X		
Commissioner Majeska	X		
Chairman Asdourian	X		

**Motion passed 5 to 0**

*Islamorada Salinity*

The General Manager gave a brief verbal update regarding Islamorada Salinity and he answered questions from the Board.

*Administration Office Building*

The General Manager gave a verbal update on the District's options for the purchase of an administrative office building. He advised the Board that an offer had been made on the building located at 103355 Overseas Highway subject to Board approval, and that the offer had been accepted. Commissioner Tobin requested a site visit to the proposed location. The Board requested that the item be brought back for discussion and possible action on December 16, 2014.

## LEGAL COUNSEL REPORT

### *Renewal of General Counsel Employment Contract*

**Motion:** Commissioner Tobin made a motion to approve the renewal of the General Counsel's Employment Contract and Commissioner Higgins seconded the motion.

#### **Vote on Motion**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Gibbs</b>	<b>X</b>		
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Chairman Asdourian</b>	<b>X</b>		

**Motion passed 5 to 0**

## COMMISSIONER'S ITEMS/ROUNDTABLE

### *Water Bill Complaint*

Commissioner Majeska reported that he had received a call from a concerned citizen who had received a notice from the District that wastewater charges would be appearing on his water bill, even though his grinder pump was not yet connected to the sewer system. Mr. Paul Christian reported that a small number of thirty-day letters had erroneously been sent to residents in the C-905 area but that problem has been corrected.

### *Water Quality Legislation Meeting*

Commissioner Tobin gave a briefing on the Keys-wide, multi-jurisdictional workshop that had been held earlier in the day at the Murray Nelson Government Center regarding the newly-proposed "Florida Keys Environmental Stewardship Act". Mr. Tobin asked that General Counsel, Ray Giglio review the bill and prepare a resolution supporting it. Mr. Paul Christian also commented on meetings he had with Representative Holly Raschein and County Administrator Roman Gastesi about the bill.

### *Christmas Bonus*

Commissioner Gibbs requested that the Board consider giving staff a five hundred dollar bonus again this year. Mr. Paul Christian recommended including Senior Staff as they are a working Senior Staff and deserve it. He also recommended excluding himself from the bonus.

**Motion:** All five commissioners unanimously approved giving Staff and Senior Staff year-end Bonuses.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 6:48 PM.

The KLWTD meeting minutes of December 16, 2014 were approved on January 6, 2015.



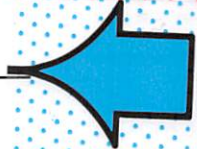
David Asdourian, Chairman



**SIGN  
HERE**



Mariela Montedeoca, Clerk



**SIGN  
HERE**