



MINUTES

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Stephen Gibbs, Commissioners Norman Higgins, Robert Majeska, David Asdourian and Andy Tobin. Also present were General Manager Paul Christian, Chief Information Officer Rob Bulkiewicz, General Counsel Ray Giglio, Finance Manager Connie Fazio, Operations Manager Dan Saus, Ed Castle with Weiler Engineering, Deputy Clerk Melissa Cornelison, and other appropriate District Staff.

Commissioner Asdourian led the Pledge of Allegiance.

Recognize District Staff

Paul Christian introduced the District's Records Custodian Katherine Jackson, and recognized Mariela Montedeoca as the District's Employee of the Month.

APPROVAL OF AGENDA

Commissioner Majeska added an item to discuss Margaret Blank's presentation and the Water Quantity Legislation meeting on December 9, 2014 at 3PM. Commissioner Asdourian added an item to discuss a request by Mr Sam Stoia regarding the property at 81 E Second St (Bluefin Marina) Paul Christian added a discussion of the draft agenda for the November 18, 2014 meeting.

Motion: Commissioner Asdourian made a motion to approve the agenda as amended and Commissioner Higgins seconded the motion. The motion passed without objection.

PUBLIC COMMENT

<i>Name & Address</i>	<i>Subject</i>
Burke Cannon 149 Westminster Drive, Tavernier	Wastewater Funding Disparity
Dottie Moses 1 Harbor Drive Key Largo	Wastewater Funding Disparity
D. A. Aldridge Key Largo	Wastewater Funding Disparity
Sam Stoia 18 Bass Avenue Key Largo	Request for District's Assistance

BULK ITEMS

Minutes of October 21st 2014 were approved.

Motion: Commissioner Asdourian made a motion to approve the minutes and Commissioner Majeska seconded the motion. The motion passed without objection.

GENERAL MANAGER’S REPORT

November 18, 2014 Draft Agenda

Paul Christian presented a draft agenda for November 18, 2014 KLWTD Board of Commissioners Meeting.

Nabors Giblin & Nickerson Engagement Letter

Paul Christian presented an engagement letter authorizing Nabor’s, Giblin & Nickerson to represent the District as bond counsel for a maximum of \$7,500.

Motion: Commissioner Majeska made a motion to approve the Nabors Giblin & Nickerson Engagement Letter. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

Administrative Office Building

Rob Bulkiewicz presented three properties that are currently on the market and could be purchased by the District for use as an administrative office building. He also answered questions from the Board about those properties. The Board directed Paul Christian to look further into the cost of remodeling those buildings to make them suitable for the District’s need.

LEGAL COUNSEL REPORT

Islamorada Salinity Update

Ray Giglio updated the Board on the Islamorada Salinity surcharge. He presented an email that he sent to Doug Manson outlining Islamorada’s interpretation of the language contained in the District’s Interlocal Agreement with Islamorada. He explained that Mr. Manson has been asked to give an opinion on Islamorada’s interpretation of how the surcharge should be calculated in accordance with the Interlocal Agreement.

Motion: Commissioner Tobin made a motion to defer the salinity surcharge until further clarification from Counsel. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

Motion: Commissioner Tobin made a motion to enter into a retainer agreement with Doug Manson for a fee of \$500/month and Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

COMMISSIONER'S ITEMS/ROUNDTABLE

Sam Stoia Assistance for Bluefin Marina

At 5:25PM Commissioner Tobin recused himself from the discussion due to conflict of interest.

Mr. Sam Stoia requested that the District assume ownership of two manholes and pipes that connect his sewer system at 81 E Second St to the District's infrastructure. He explained that these facilities were encroaching on the County right-of-way. Mr. Stoia answered questions from the Board.

Motion: Commissioner Asdourian made a motion to assume ownership of the pipe and two manholes on condition of a successful inspection and an agreed upon easement with Mr Stoia. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin			
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 4 to 0

Margaret Blank's Presentation

Commissioner Majeska noted that Margaret Blank is to give a presentation to the Tavernier Homeowners Association on November 12, 2014. After the discussion, it was consensus of the Board that Mrs. Blank had no further duties at this time.

County Summit

Commissioner Majeska informed the Board that there is a meeting to discuss Water Quality Legislation scheduled for December 9, 2014 at 3PM. The Board agreed to delay the District's meeting schedule for that day until 5PM so that General Manager, Paul Christian and the Commissioner's may attend if they choose.

Motion: Chairman Gibbs made a motion to delay the start of the December 9, 2014 meeting until 5PM and Commissioner Asdourian seconded the motion.

Vote on Motion


Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 5:47 PM.

The KLWTD meeting minutes of November 5, 2014 were approved on November 18, 2014.



Chairman Gibbs



Mariela Montedeoca Deputy Clerk