

# MINUTES

## Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



October 21, 2014  
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Stephen Gibbs, Commissioners Norman Higgins, Robert Majeska, and David Asdourian. Also present were General Manager Paul Christian, Chief Information Officer Rob Bulkiewicz, General Counsel Ray Giglio, Finance Manager Connie Fazio, Operations Manager Dan Saus, Ed Castle with Weiler Engineering, Acting Deputy Clerk Mariela Montedeoca, and other appropriate District Staff.

General Manager Paul Christian led to the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Higgins added an item to discuss the purchase of a new building. Commissioner Tobin added an item to discuss the presentation Margaret Blank gave to the Board of Realtors.

**Motion:** Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion and the motion passed without objection.

### PUBLIC COMMENT

**Name & Address**  
FrankVeltri

**Subject**  
Small Commercial Unique Program

### BULK ITEMS

Minutes of October 14th 2014 were approved.

**Motion:** Commissioner Asdourian made a motion to approve the minutes. Commissioner Higgins seconded the motion and the motion passed without objection.

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 5 to 0**

## GENERAL MANAGER'S REPORT

### OPERATIONS REPORT

Operations Manager Dan Saus gave a presentation about PLC programming. He indicated that the proposed programming will ensure that the system is always performing as needed, without the requirement of an operator.

**Motion:** Commissioner Asdourian made a motion to purchase Siemens PLC Programming. Commissioner Majeska seconded the motion and the motion passed without objection.

#### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 5 to 0**

### SMALL COMMERCIAL UNIQUE PROGRAM

Frank K Veltri gave a Public Comment on this item. He stated that he was very happy with this proposed project.

The Board directed staff to think about the many different variables of cost and usage. Commissioner Tobin indicated that he wants a mechanism that works for all.

### LEGAL COUNSEL REPORT

Ray Giglio confirmed that Key Colony Beach, Key West, and Layton have all received their asked-for and expected allocations of FWQIP grants from the Army Corps of Engineers. He recommended that the Board approve and adopt the Interlocal Agreement between the District, Islamorada, and Marathon for the distribution of the remaining FWQIP funding.

**Motion:** Commissioner Asdourian made a motion to approve and adopt the Interlocal Agreement for Distribution of Funding. Commissioner Tobin seconded the motion and the motion passed without objection.

#### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 5 to 0**

## COMMISSIONER'S ITEMS/ROUNDTABLE

The Board gave Paul Christian the green light to negotiate a mutually acceptable termination of the Hibiscus Marketing Contract. Mr. Christian indicated that he wants to keep a working relationship with Hibiscus and that he might use them on a project-by-project basis in the future.

The Board gave direction to staff to begin the process of looking for a building for the District's Administrative Offices.

Commissioner Tobin talked about the presentation Margaret Blank gave to the Board of Realtors at the Key Largo Holiday Inn. He noted that the audience was not fully engaged in the presentation, in large part because Ms. Blank was unable to utilize her electronic visual aids due to system incompatibility. He did not know how many people were in attendance, but indicated that Ms. Blank was well received.

## ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 5:33 PM.

The KLWTD meeting minutes of October 21, 2014 were approved on November 5, 2014.



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Chairman Gibbs



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Melissa Cornelison Deputy Clerk