

# MINUTES

## Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



June 3, 2014

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were, Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Robby Majeska. Also present were General Manager Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Rob Bulkiewicz led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Asdourian moved item 4, Commercial Unique Programs Options, to the front of the agenda. Commissioner Higgins added an item on 112 Tree Lane, Tavernier along with one about Mike Dempsey. Commissioner Majeska requested a Grinder Pump Program update. Commissioner Tobin added and update on Insurance. The General Manager added an item on grant monies.

**Motion:** Commissioner Asdourian a motion to approve the agenda as amended.  
Commissioner Higgins seconded the motion.

### Vote on Motion

| Member                 | Yes | No | Other |
|------------------------|-----|----|-------|
| Commissioner Higgins   | X   |    |       |
| Commissioner Majeska   | X   |    |       |
| Commissioner Tobin     | X   |    |       |
| Commissioner Asdourian | X   |    |       |
| Chairman Gibbs         | X   |    |       |

**Motion passed 5 to 0**

### PUBLIC COMMENT

#### Name & Address

Dan Ferguson, Tavernier  
Frank Veltri, Islamorada  
Richard Barreto, Key Largo

#### Subject

Connection at Elk's Lodge  
Connection at Elk's Lodge  
Connection at Elk's Lodge, request assistance with connection, against staff recommendation  
Cost of research for the Commercial Unique Program Options

Sue Heim, Key Largo

## CUSTOMER SERVICE

### *Commercial Unique Program Options*

Paul Christian presented a slide show that reviewed different programs that would assist commercial properties with the cost of connecting to a force main.

Commissioner Tobin would like to see a “*cookie-cutter*” “*one-size-fits-all*” solution to the problem and would like to limit the participants to four EDUs or less.

Commissioners Majeska and Higgins like the staff’s recommendation.

Commissioner Asdourian would like to draw the line at 1 EDU for assistance.

## 5 PM PUBLIC HEARING

### RESOLUTION NUMBER NO. 11-06-14

**A PRELIMINARY RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED SPECIAL ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR NOTICE AND ADOPTION OF ASSESSMENT ROLLS AND FOR CORRECTION OF ERRORS AND OMISSIONS; DIRECTING THE PROVISION OF NOTICE IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.**

Public Hearing Opened

No speakers

Public Hearing Closed.

**Motion: Commissioner Asdourian a motion to approve Resolution No. 11-06-14. Commissioner Higgins seconded the motion.**

### Vote on Motion

| Member                 | Yes | No | Other |
|------------------------|-----|----|-------|
| Commissioner Higgins   | X   |    |       |
| Commissioner Majeska   | X   |    |       |
| Commissioner Tobin     | X   |    |       |
| Commissioner Asdourian | X   |    |       |
| Chairman Gibbs         | X   |    |       |

**Motion passed 5 to 0**

### *Back to the Commercial Properties*

Chairman Gibbs discussed the total cost and he would like to do all or nothing.

The Board directed staff to develop a draft policy to address the Commercial Unique Program for businesses with a single building and with a low EDU count of two and a high EDU count of four and to present it at the July 8<sup>th</sup> meeting.

**GENERAL MANAGER’S REPORT**

Margaret Blank reported that the Governor has signed the budget and there will be \$17 million available for new projects in the KLWTD District. Tim Banks has requested a prioritized project list to be submitted as soon as possible to allow the State to project the payout schedule.

**COMMISSIONER ITEMS**

*Prioritizing Capitol Projects Targeted for Mayfield Grant Money*

The Board discussed the various projects that the Mayfield Grant Money may be used for.

**MEETING EXTENSION**

**Motion: Commissioner Asdourian made a motion to extend the meeting until 7:00 PM. Commissioner Higgins seconded the motion.**

**Vote on Motion**

| <b>Member</b>                 | <b>Yes</b> | <b>No</b> | <b>Other</b> |
|-------------------------------|------------|-----------|--------------|
| <b>Commissioner Higgins</b>   | <b>X</b>   |           |              |
| <b>Commissioner Majeska</b>   | <b>X</b>   |           |              |
| <b>Commissioner Tobin</b>     | <b>X</b>   |           |              |
| <b>Commissioner Asdourian</b> | <b>X</b>   |           |              |
| <b>Chairman Gibbs</b>         | <b>X</b>   |           |              |

**Motion passed 5 to 0**

Operation Manager Dan Saus explained projects that are essential from the Operations point.

Commissioner Tobin objected to the solar energy projects.

**Motion: Commissioner Tobin made a motion to direct staff to bring pack a prioritized new projects list to the July 8, 2014 meeting. Commissioner Asdourian seconded the motion.**

**Vote on Motion**

| <b>Member</b>                 | <b>Yes</b> | <b>No</b> | <b>Other</b> |
|-------------------------------|------------|-----------|--------------|
| <b>Commissioner Higgins</b>   | <b>X</b>   |           |              |
| <b>Commissioner Majeska</b>   | <b>X</b>   |           |              |
| <b>Commissioner Tobin</b>     | <b>X</b>   |           |              |
| <b>Commissioner Asdourian</b> | <b>X</b>   |           |              |
| <b>Chairman Gibbs</b>         | <b>X</b>   |           |              |

**Motion passed 5 to 0**

*112 Tree Lane*

Commissioner Higgins requested that the District offer Melanie Cerra of 112 Tree Lane \$500 to settle her claim against the District. He also stated that Mike Dempsey did a good job working with the owner. The Board directed Ray Giglio to send a \$250 check to the owner marked “final payment.”

*Insurance*

Commissioner Tobin reported that the insurance companies have a policy that can be purchased by homeowners for damage caused by a backup.

**CUSTOMER SERVICE**

*RESOLUTION NO. 17-06-14*

*A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF PARCEL OWNER FOR REMOVAL OF ONE TAX PARCEL FROM THE 2009 PRELIMINARY NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

**Motion:** Commissioner Asdourian made a motion to approve Resolution No. 17-06-14. Commissioner Higgins seconded the motion.

**Vote on Motion**

| Member                 | Yes | No | Other |
|------------------------|-----|----|-------|
| Commissioner Higgins   | X   |    |       |
| Commissioner Majeska   | X   |    |       |
| Commissioner Tobin     | X   |    |       |
| Commissioner Asdourian | X   |    |       |
| Chairman Gibbs         | X   |    |       |

**Motion passed 5 to 0**

**OPERATIONS REPORT**

Dan Saus reported on the flows and call out during the holiday week.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 6:56 PM.

The KLWTD meeting minutes of June 3, 2014 were approved on June 10, 2014.




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Chairman Gibbs




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Carol Walker, CMC District Clerk