

MINUTES

Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



May 20, 2014
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were, Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Robby Majeska. Also present were General Manager Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Acting Clerk Melissa Cornelison, and other appropriate District Staff.

Ray Giglio led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Majeska added an item asking for an update on the Islamorada Pipeline. Commissioner Tobin added three items: Working with Staff, Terminating Reuse, and Return Calls from General Manager. Commissioner Higgins will give a report on his meeting with BOCC Commissioner Nugent.

Motion: Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

PUBLIC COMMENT

Name & Address	Subject
N/A	

ENGINEERING REPORT

On-Site Chemical Generation

Ed Castle gave a report on the District generating the needed chemicals to run the plant, saving on cost and storage space.

The Board directed that Ed Castle bring back a fine tuned report on the possibility of on-site chemical generation; Finance was directed to do a comparison of debt savings to new project savings.

Solar Power

Mr. Castle explained what the savings and cost would be to use solar at the plant and vacuum stations.

OPERATIONS REPORT

Dan Saus reported on what Islamorada has been doing on the pipeline to the plant.

FINANCIAL REPORT

RESOLUTION NO. 16-05-14

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATION AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCE; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

Motion: Commissioner Higgins made a motion to approve Resolution No. 16-16-5-14. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

LEGAL REPORT

RESOLUTION NO. 15-05-14

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, REQUESTING AND AUTHORIZING THE MONROE COUNTY SUPERVISOR OF ELECTIONS TO PLACE ON THE AUGUST 26, 2014 BALLOT A REFERENDUM AUTHORIZING THE DISTRICT TO PRESCRIBE, FIX AND ESTABLISH A SPECIAL LOWER RATE, FEE, RENTAL. OR OTHER CHARGE ON THE RESIDENTIAL ACCOUNT OF ANY PERSON WHO IS SIXTY YEARS OF AGE OR OLDER OR A DISABLED AMERICAN VETERAN MEETING LOW INCOME STANDARD.

Motion: Commissioner Asdourian made a motion to approve Resolution No. 15-05-14. Motion seconded by Commissioner Higgins.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		

Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

GENERAL MANAGER'S REPORT

Manager's Contract

Ms. Blank introduced her request for a new employment contract. The Board discussed the issues with Ms. Blank.

Motion: Commissioner Asdourian made a motion to approve the General Manager's Contract for \$125,000 for 36 months effective May 1, 2014. That contract does not include an automatic bonus or a CPI increase. Motion seconded by Commissioner Majeska.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

TIME EXTENSION

Motion: Commissioner Asdourian made a motion to extend the meeting by 30 minutes. Motion seconded by Commissioner Majeska.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

COMMISSIONER'S ROUNDTABLE

Working with Staff

Commissioner Tobin explained that he works with the staff before a semifinal recommendation is brought to the Board. He tries to influence the best way to go.

Terminate Reuse

Commissioner Tobin would like to terminate a reuse program due to the lack of economic profitability.

2nd TIME EXTENSION

Motion: Commissioner Asdourian made a motion to extend the meeting by 30 minutes. Motion seconded by Commissioner Majeska.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

Meeting with BOCC Nugent

Commissioner Higgins reported that there would be no problem with getting \$9 million from the sales tax money from the county if the District turns over to the county \$9 million from grant money from the state.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:34 PM.

The KLWTD meeting minutes of May 20, 2014 were approved on July 1, 2014.



Chairman Gibbs



Melissa Cornelison, Deputy District Clerk

