

# MINUTES

## Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



March 18, 2014  
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were, Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Robert Majeska. Also present were General Manager Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Higgins led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Tobin would like to make the Reclaimed Water item discussion only.

**Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Asdourian seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 5 to 0**

### PUBLIC COMMENT

Name & Address	Subject
N/A	

### BULK ITEMS

*Minutes of March 4, 11, and Feb. 4, 2014*

**Motion: Commissioner Asdourian made a motion to approve the Bulk Items. Commissioner Higgins seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Asdourian</b>	<b>X</b>		
<b>Chairman Gibbs</b>	<b>X</b>		

**Motion passed 5 to 0**

**CUSTOMER SERVICE PRESENTATION**

*RESOLUTION NO. 05-03-14*

*A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING THE REMOVAL OF TWO TAX PARCELS FROM THE 2006 NON-AD VALOREM ASSESSMENT WHERE THE ASSESSED VALUE IS BELOW THE THRESHOLD FOR WHICH A TAX BILL IS GENERATED BY THE MONROE COUNTY TAX COLLECTOR; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 06-03-14*

*A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING THE REMOVAL OF THIRTEEN TAX PARCELS FROM THE 2007 NON-AD VALOREM ASSESSMENT WHERE THE ASSESSED VALUE IS BELOW THE THRESHOLD FOR WHICH A TAX BILL IS GENERATED BY THE MONROE COUNTY TAX COLLECTOR; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 07-03-14*

*A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING THE REMOVAL OF TWENTY-NINE TAX PARCELS FROM THE 2008 NON-AD VALOREM ASSESSMENT WHERE THE ASSESSED VALUE IS BELOW THE THRESHOLD FOR WHICH A TAX BILL IS GENERATED BY THE MONROE COUNTY TAX COLLECTOR; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 08-03-14*

*A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING THE REMOVAL OF TWENTY-ONE TAX PARCELS FROM THE 2009 NON-AD VALOREM ASSESSMENT WHERE THE ASSESSED VALUE IS BELOW THE THRESHOLD FOR WHICH A TAX BILL IS GENERATED BY THE MONROE COUNTY TAX COLLECTOR; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 09-03-14*

*A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING THE REMOVAL OF TWO TAX PARCELS FROM THE 2012 NON-AD VALOREM ASSESSMENT WHERE THE ASSESSED VALUE IS BELOW THE THRESHOLD FOR WHICH A TAX BILL IS GENERATED BY THE MONROE COUNTY TAX COLLECTOR; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

The Board discussed the impact of taking the properties off of the assessment roles. There was also discussion on what the third Where As clause means legally.

**Motion: Commissioner Tobin made a motion to approve Resolutions 05-03-14 through 09-03-14 with the change in the third Where As Clause that states**

**the property will not be served because it appears not likely to be developed. Commissioner Asdourian seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Asdourian</b>	<b>X</b>		
<b>Chairman Gibbs</b>	<b>X</b>		

**Motion passed 5 to 0**

**Motion: Commissioner Tobin made a motion have staff send out notice to the affected owners with a copy of the resolution. Commissioner Asdourian seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Asdourian</b>	<b>X</b>		
<b>Chairman Gibbs</b>	<b>X</b>		

**Motion passed 5 to 0**

**ENGINEER'S REPORT**

*Reclaimed Water*

Ed Castle, Weiler Engineer reviewed the proposed work authorizations for setting up a reclaimed water system.

Commissioner Tobin stated that he does not like the proposed plan because of the low rate of return for the investment. He would like to see a direct debt pay down with the funds instead.

Commissioner Asdourian feels that the District would be ahead with the reuse program because he feels that in the future there will be a mandate for reuse.

Commissioner Majeska thinks that the District should wait to see if the District gets any monies for debt pay down and if not then go forward with new projects.

The Board directed Weiler Engineering to give the Board an in-site report on the potential best viable reuse usage; the best return for the least investment. The Board set a limit of \$5,000 for the limited project.

## **OPERATION'S REPORT**

### *Update of Vacuum Pit Monitoring*

Dan Saus reported on the High Tide and the Australian Flow Vac Company and their systems for monitoring the vacuum pits. He will be bringing back a report on the proposals when he gets the numbers and has the results of the trial demonstrations.

## **FINANCIAL REPORT**

### *Revenue and Expenditure Report*

Connie Fazio presented the report.

### *PRMG Rate Study*

Ms. Blank reported on the need for the study and the work it will involve.

The Board directed Ms. Blank to ask PRGM for a lower rate.

## **LEGAL REPORT**

District General Counsel Ray Giglio asked the Board for a Closed Session on April 1, 2014.

The Board directed the Clerk to change the April 1<sup>st</sup> meeting time to 3:30 and to advertise for a Closed Session at 3:30 on April 1, 2014 to discuss the D.N. Higgins, Inc. law suit.

## **ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 5:52 PM.

The KLWTD meeting minutes of March 18, 2014 were approved on April 1, 2014.



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Chairman Gibbs



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Carol Walker, CMC District Clerk