

MINUTES

Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



March 11, 2014
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were, Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Robby Majeska. Also present were General Manager Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, Acting District Clerk Melissa Cornelison, and other appropriate District Staff.

Commissioner Tobin led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Higgins added an item on pipe and glue requirements. Dan Saus added an item on the DOT reimbursement. Margaret Blank added an item on Federal Funding.

Motion: **Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.**

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

PUBLIC COMMENT

Name & Address	Subject
N/A	

COMMISSIONER ITEMS

Lateral Connection

Commissioner Higgins asked why a contractor had to change the type of pipe and glue he had used to put in a lateral.

Dan Saus explained that we have a vacuum system and we require a different type of pipe and glue. The District's package has the requirements spelled out in it.

OPERATIONS REPORT

Reimbursement

FDOT now says that after all of the drainage work is completed the District will be issued the refund that it is due.

CUSTOMER SERVICE PRESENTATION

Assessments and Refunds and Procedures for Assessed Parcels Subject to Tax Deed Sales

Paul Christian presented a review. He pointed out that billing and assessments should be separated.

Commissioner Tobin stated that in theory the Board has agreed that there should be a statute of limitation of 2, 3 or 4 years on assessments and the billing should be adjusted on an error or change of use.

The Board directed Paul Christian to bring back a resolution that would remove the properties that would not have a tax bill on them if not for the wastewater assessment from the KLWTD Assessment Role.

GENERAL MANAGER'S REPORT

Update on Federal Funding

Ms. Blank reported that the Army Corp. monies now available for this year will go to Key West and Islamorada.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 5:47 PM.

The KLWTD meeting minutes of March 11, 2014 were approved on March 18, 2014.



Chairman Gibbs



Carol Walker, CMC District Clerk