

MINUTES

Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



Feb. 18, 2014
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were, Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Robby Majeska. Also present were Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Asdourian led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Gibbs added a discussion on the Refund from FDOT. Paul Christian moved the Presentation on Assessments and Refunds to the next meeting.

Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

PUBLIC COMMENT

Name & Address	Subject
N/A	

NEW EMPLOYEE

Paul Christian introduced Kim Carpenter as the new Human Resources Coordinator.

BULK ITEMS

Minutes of Feb. 11, 2014

Motion: Commissioner Asdourian made a motion to approve Bulk Items. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

COMMISSIONER'S ITEMS

FDOT Refund

Chairman Gibbs asked the status for the refund. General Manager Margaret Blank stated that she saw FDOT working in Tavernier today and the refund is based on when the work is started.

CUSTOMER SERVICE

Tax Certificate Sales & Assessments

Mr. Christian presented a case were the owner could lose her property because she did not pay her tax bill which was generated because of the wastewater assessment. He explained that currently there are no bases to exempt the property.

After discussion among the Board, staff was directed to bring the item back on March 4, 2014.

ENGINEERING AND OPERATION'S REPORT

Ed Castle, Weiler Engineering

Mr. Castle reported that the main lines are in on CR905 except for a bridge crossing. The laterals are seventy percent done.

The pit monitoring trial has just started on a commercial pit and a residential pit.

LEGAL COUNSEL REPORT

D.N. Higgins, Inc.

District General Counsel asked the Board for a Closed Session on March 4, 2014.

The Board directed the Clerk to change the March 4th meeting time to 3:30 and to advertise for a Closed Session at 3:30 on March 4, 2014 to discuss the D.N. Higgins, Inc. law suit.

FINANCIAL REPORT

Revenue and Expenditure Report and FY2014 1st Quarter Financial Report

Jennifer Johnson, Bishop, Rosasco and Associates and Connie Fazio reviewed the reports and answered questions from the Board.

GENERAL MANAGER

Trip to Tallahassee

Margaret Blank reported that the Tallahassee trip went well. Commissioner Tobin asked that a press release be put in explaining how there can be a rate reduction.

Ms. Blank was tasked with putting together a joint application for water projects for the Keys during the trip..

Future Trips

FL Keys Days is March 25, 2014

Commissioner Majeska stated that he will be going up to Tallahassee on March 23rd. Margaret Blank will also be going up.

Washington DC Trip

Commissioner Asdourian may represent the District in DC.

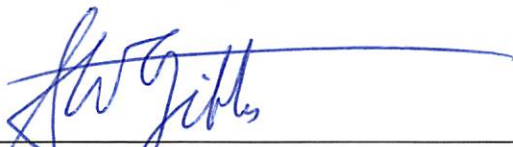
Inter-Local Agreement with Monroe County and KLWTD concerning the distribution of Infrastructure Sales Surtax

The Board discussed what the County can and cannot do with the sales tax.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 5:40 PM.

The KLWTD meeting minutes of Feb. 18, 2014 were approved on March 4, 2014.



Chairman Gibbs



Carol Walker, CMC District Clerk