

**MINUTES**  
**Key Largo Wastewater Treatment District Commission**  
**(KLWTD) Meeting**



Jan 7, 2014

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Robbie Majeska. Also present were Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Paul Christian led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Tobin removed the Adjustment to AK8695314 and AK1094412 and asked that it be continued to Jan. 14, 2014. Commissioner Majeska requested that the General Manager give a report on Funding. Chairman Gibbs requested and update on communications and Rule Changes and a report on asking that the District's Enabling Legislation be updated to allow discounts to low income seniors and disabled veterans; he also requested a report from Operations on alarm companies.

**Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Asdourian</b>	<b>X</b>		
<b>Chairman Gibbs</b>	<b>X</b>		

**Motion passed 5 to 0**

**PUBLIC COMMENT**

**Name & Address**

Pierre Bellion, Key Largo

**Subject**

Overcharged on water bill

## **BULK ITEMS**

*Minutes of Dec. 3, 10, & 17, 2013*

**Motion:** Commissioner Majeska made a motion to approve the Bulk Items of Jan. 7, 2014. Commissioner Higgins seconded the motion.

### **Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	X		
<b>Commissioner Majeska</b>	X		
<b>Commissioner Tobin</b>	X		
<b>Commissioner Asdourian</b>	X		
<b>Chairman Gibbs</b>	X		

**Motion passed 5 to 0**

## **COMMISSIONER'S ITEMS**

*BOCC Meeting*

The General Manager reported that the District is not on the next BOCC meeting agenda. The Board directed the Manager to try and get the District on the next meeting in Key Largo.

*Update on Communications and Rule Changes*

Staff reported that in the Grinder Pump Resolution that the Board adopted, there is a provision that affected homeowners will be notified by mail as well as by ads in the paper if a change to the resolution is being considered.

## **OPERATION'S REPORT**

*Grinder Pump Station Installation Bid Award*

**Motion:** Commissioner Tobin made a motion to approve staff's recommendation to award the apparent low bidder for the Grinder Pump Station Installation Bid to Keys Contracting Services in the amount of \$132,500 for the first 25 units directing staff to do their Due Diligence and come back with the approved work schedule before contract is executed. Commissioner Asdourian seconded the motion.

### **Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	X		
<b>Commissioner Majeska</b>	X		
<b>Commissioner Tobin</b>	X		
<b>Commissioner Asdourian</b>	X		
<b>Chairman Gibbs</b>	X		

**Motion passed 5 to 0**

*Report on Alarm Monitoring System*

Dan Saus explained that he is working with High Tide and there will be a demonstration in a few months.

Ed Castle is working on getting Building Code Revised and/or having the interpretation changed to allow for the installation of "tobin valves."

**FINANCE**

*Pending Payments*

**Motion: Commissioner Tobin made a motion to approve the Pending Payments of Jan. 7, 2014 contingent upon the availability of funds. Commissioner Majeska seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Commissioner Majeska</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Asdourian</b>	<b>X</b>		
<b>Chairman Gibbs</b>	<b>X</b>		

**Motion passed 5 to 0**

The Board directed the General Manager to put Doug Manson on a monthly retainer in the amount of \$250.

Finance was directed to send the Board the monthly check registers from BB&T once a month.

**LEGAL COUNSEL REPORT**

*Special Circumstances Section of Grievance Policy*

Board directed staff to include in the Grievance Policy the statement that the policy only applies to positions below senior staff. They should also remove the step two and all lined out words in the presented changes.

**GENERAL MANAGER'S REPORT**

Margaret Blank reported that the State is considering a requirement that grant money be used for only new construction projects. She stated that staff is looking at new construction projects that would save the District money or would generate income.

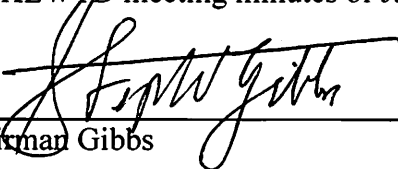
Commissioner Majeska said that that Monroe County does not need stimulus money to create new jobs. The unemployment rate is 3.2 per cent. Any business down here would love to grow but they cannot get new employees because the cost of living is so high in Monroe County. Key Largo citizens need relief from the high cost of living (which includes sewer rates) not a onetime stimulus to create more jobs for some big company from up north.

The Board directed staff to write a letter signed by the Board, to the Governor letting him know where the District stands per Commissioner Majeska's comments.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 5:58 PM.

The KLWTD meeting minutes of Jan. 7, 2014 were approved on January 14, 2014.

  
\_\_\_\_\_  
Chairman Gibbs

  
\_\_\_\_\_  
Carol Walker, CMC District Clerk