

MINUTES

Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



Dec. 3, 2013

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Robbie Majeska. Also present were Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Gary Johnson led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Asdourian added an item on Back Up, Sub-contractors with CDL's and Weed Killer. Commissioner Higgins moved the report on Elderly and Disabled Veterans Base Rate Discount Program to after Public Comment. Commissioner Majeska added an item on answering questions on the Grinder Pump Resolution. Dan Saus added an item on a Fountain Change Order. Paul Christian added an item on Refinancing RFP Service results.

Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

PUBLIC COMMENT

Name & Address	Subject
N/A	

LEGAL COUNSEL REPORT

Report on Elderly and Disabled Veterans Base Rate Discount Program

Diane Oberheuer and Paul Christian presented the report on the impact of the discount.

The program was presented as being based on the FKAA guidelines for their discount program and having the FKAA administer our program and they would not charge the District for it.

The Board discussed options and the impact to the District.

Gary Johnson explained what the different levels of disabilities in veterans' means. He said that there are around 160 Vets that have a 10% to 99% disability in Key Largo. There are around 32 with a 100% disability

Ray Giglio, District Counsel gave a report on the legal issues of giving a discount. He concluded with his opinion with the District currently could not give a discount. The District would have to have its enabling legislation amended.

The Board directed the Manager to update the Board on amending the District Legislation.

ENGINEER'S REPORT

Ed Castle reported that all three bids have been received and are being reviewed.

Back Ups

Commission Asdourian reported a neighbor has backed up twice.

Dan Saus reported he is working with two companies that sell alarms that would help prevent backups and will report to the Board any progress.

The Board discussed replacing the blue piping in all valves.

Motion: Commissioner Tobin made a motion to direct staff to apply for a variance for the Tobin Valve. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

The Board would like to be notified of any backups.

Commissioner Asdourian suggested using weed killer on the sewer pits. Dan Saus explained that they do not spray because of the landscaping the property owners have.

Regular Meeting Suspended 5 PM

PUBLIC HEARING FOR:

Use of Uniform Method of Collecting Non Ad Valorem Assessments Opened.

RESOLUTION NO. 38-12-13

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, KEY LARGO, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED WITHIN THE UNINCORPORATED AREA OF THE ISLAND OF KEY LARGO; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: Commissioner Majeska made a motion to approve Resolution No. 38-12-13. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

Public Hearing Closed, 5:04 PM.

Regular Meeting Reconvened

BULK ITEMS

Minutes of Nov. 19, 2013.

Motion: Commissioner Asdourian made a motion to approve Minutes of November 19, 2013 with the correction of Commissioner Tobin's vote on Resolution 35-11-13 being corrected to a "No" vote from an "Other". Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

FINANCE

Pending Payments

Motion: Commissioner Asdourian made a motion to approve the Pending Payments of Dec. 3, 2013 contingent upon the availability of funds. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

Refinance RFP Update

Paul Christian gave an update in what is going on in the process.

Motion: Commissioner Tobin made a motion to approve the New Loan with BB&T. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

COMMISSIONER'S ITEMS

Sub-Contractor CDL License

Commissioner Asdourian stated he does not want the District to pull the new Vactron until it is legal.

The Board directed Staff to look into renting and truck to pull the Vactron when needed.

OPERATION REPORT

Fountain Change Order #3

Dan Saus reported on the Fountain Change Order #3 that he will be bringing to the Board at the next meeting.

MEETING EXTENSION

Motion: Commissioner Tobin made a motion to extent the meeting by 30 minutes. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

LEGAL COUNCIL REPORT

Grievance Policy

Ray Giglio reviewed the rest of the Grievance Policy and explained the changes that were made.

The Board directed staff to add a section for grievances against commissioners which will says employees that have a problem that they believe a commissioner may be involved in has the right to bring it to the District General Counsel in confidence.

GENERAL MANAGER'S REPORT

Meeting Dates

The Board moved the November 4, 2014 meeting to Nov. 5, 2014.

Motion: Commissioner Asdourian made a motion to accept the meeting dates for 2014 as adjusted. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Gibbs	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

MEETING EXTENSION

Motion: Commissioner Asdourian made a motion to extent the meeting by 30 minutes. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		

Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

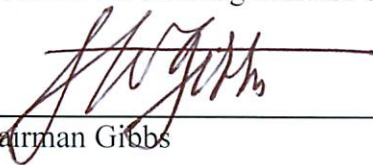
COMMISSIONER'S ROUNDTABLE

The Board discussed a letter from John Hammerstrom.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:40 PM.

The KLWTD meeting minutes of Dec. 3, 2013 were approved on Jan. 7..



 Chairman Gibbs



 Carol Walker, CMC District Clerk