

MINUTES

Key Largo Wastewater Treatment District Transition (KLWTD) Meeting



Sept. 17, 2013
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:03 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, David Asdourian, Andy Tobin, and Steve Gibbs. Also present were the General Manager, Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

The Pledge of Allegiance was said.

APPROVAL OF AGENDA

Margaret Blank changed the Back Pay issue from Action to Discussion and added an update on the Wastewater Funding Working Group meeting under the ILA item. Paul Christian added a presentation on customer service in the Sewer Care Program. Chairman Majeska moved the ILA to the front of the agenda.

Motion: Commissioner Tobin made a motion to approve the agenda as amended. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

PUBLIC COMMENT

Name & Address

John Hammerstrom, Key Largo
Sue Heim, Key Largo

Subject

Back Pay Issue
Back Pay Issue and Insurance Item

ENGINEER REPORT

Ed Castle of Weiler Engineering reported there is still a problem with Vacuum Station E in service area F and they are working on it. The RFP to install the Grinder Pumps will be out at the end of the month.

BULK ITEMS

Minutes of September 10, 2013

RESOLUTION NO. 31-09-13

*A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING
CALL WIRE TRANSFERS FOR THE PAYMENT OF SRF AND OTHER LOAN;
AND PROVIDING AN EFFECTIVE DATE*

Motion: Commissioner Tobin made a motion to approve the Bulk Items.
Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

FINANCIAL REPORT

Insurance Renewal

Mr. Tom Jones, TR Jones & Company and Paul Christian reviewed the proposal

Motion: Commissioner Tobin made a motion to approve the insurance proposal with the inclusion of the earthquake coverage, and that the insurance renewal be brought back next year at the first meeting in August and that Legal read the policy. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

GENERAL MANAGER REPORT

Mayfield ILA

Margaret Blank reviewed the few changes that the County made to the Inter-Local Agreement.

Motion: Commissioner Tobin made and motion to approve and sign the Mayfield ILA accepting the changes. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

FINANCE REPORT

Bishop, Rosasco, and Company

Motion: Commissioner Higgins made a motion to approve the Bishop, Rosasco and Company extension for one year. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

Refining RFP

Motion: Commissioner Tobin made a motion to direct staff to go out for a refinancing RFP. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

Commissioner Tobin would like Ray Giglio and Peter Rosasco to review the contract with Julie Santamaria from RBC Capital Markets.

Pending Payments

Connie Fazio reviewed the Pending Payments and answered Commissioners questions.

Motion: Commissioner Asdourian made a motion to approve the pending payments of Sept. 17, 2013 contingent on the availability of funds. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

Motion passed 4 to 0

Commissioners Back Pay

Ray Giglio explained the legality of the cost of living increase due the Commissioners. He recommended the District comply with the law and accept the cost of living adjustment back pay.

COMMISSIONER'S ROUNDTABLE

Paul Christian gave a power point presentation of the Customer Service Link to Sewer Care that allows the public to obtain information on their assessments.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 5:57 PM.

The KLWTD meeting minutes of Sept. 17, 2013 were approved on October 1, 2013.



Chairman Majeska



Carol Walker, CMC District Clerk