

MINUTES  
 Key Largo Wastewater Treatment District Transition (KLWTD)  
 Meeting



Sept. 10, 2013  
 98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:03 PM. Present were Chairman Majeska, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Steve Gibbs. Also present were the General Manager Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Paul Christian led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Gibbs added an item to Commissioners Roundtable on snacks.

**Motion: Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Gibbs seconded the motion.**

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

**Motion passed 5 to 0**

**PUBLIC COMMENT**

**Name & Address**

**Subject**

N/A

**ACTION ITEMS**

*Minutes of Sept, 3, 2013*

**Motion: Commissioner Asdourian made a motion to approve the Minutes of Sept. 3, 2013. Commissioner Gibbs seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Gibbs</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Asdourian</b>	<b>X</b>		

**Motion passed 5 to 0**

**DISCUSSION ITEMS**

*New Building*

Staff and the Commissioners discussed various options for the District for an office building. Staff will continue to look into properties as they become available.

*Commercial Properties*

The Board directed staff to do a brief analysis on the 36 properties not connected and place them into categories and cost. In the meantime staff is to continue looking into to grants and Legal is to do an analysis on the fairness of the connection made available.

*Insurance Renewal*

Paul Christian reviewed the proposed insurance coverage and cost. It will be brought back for action to the Sept. 17, 2013 meeting.

**REPORTS**

*Wastewater Funding Working Group*

General Manager Margaret Blank gave a report on the latest meeting and the two plans that the group has developed.

*Tax Roll Update*

Paul Christian and Diane Oberheu gave a report on this year's tax roll update. For the first time in the District's history the role was submitted to GSG for coding and returned with no mistakes or problems with it.

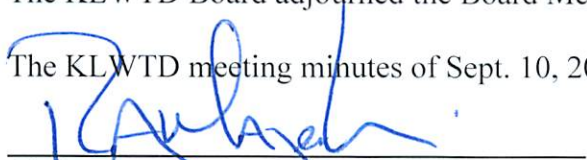
**COMMISSIONER'S ROUNDTABLE**

The Board discussed having snacks at Board meetings.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 5:35 PM.

The KLWTD meeting minutes of Sept. 10, 2013 were approved on Sept. 17, 2013.

  
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Chairman Majeska

  
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Carol Walker, CMC District Clerk