

MINUTES

Key Largo Wastewater Treatment District Transition (KLWTD) Meeting



August 6, 2013
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:02 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, David Asdourian, and Steve Gibbs. Also present were the Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Burke Cannon led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Asdourian moved the Grinder Pump RFP to under the Engineer's Report. Paul Christian added an update on Vacuum F under the Engineer's Report and an introduction to new staff.

Motion: Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

Motion passed 4 to 0

NEW EMPLOYEE

Paul Christian introduced Adriana Jenkins.

PUBLIC COMMENT

Name & Address

D.A. Aldridge, Tavernier
Burke Cannon, Tavernier
Sue Heim, Key Largo

Subject

Speaking to Bulk Items
Speaking to Bulk Items
Speaking to Bulk Items Exhibit "A"

ENGINEER REPORT

Report from Wade Trim on Islamorada Construction

Eugene Hoffman, Wade Trim, Construction Manager gave a report on the Islamorada construction (see Exhibit "B")

Grinder Pump RFP

Dan Saus introduced the RFP.

Motion: Commissioner Gibbs made a motion to approve the staff recommendation to award Water Resource Technologies the grinder pump contract and give staff the authority to negotiate a lower price if possible. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

Motion passed 4 to 0

Vacuum Station F

Dan Saus reported that staff has fixed the problem with the vacuum at F. He will continue to monitor the situation.

BULK ITEMS

Minutes of July 16, 2013

EDU Adjustment for Mandalay Restaurant

Commissioner Higgins stated that anyone wishing to comment on any item on Bulk Items could now speak.

Motion: Commissioner Higgins made a motion to approve the Bulk Items. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs		X	
Commissioner Tobin			Absent
Commissioner Asdourian	X		

Motion passed 3 to 1

PUBLIC HEARING

Open

No public comment.
Closed

RESOLUTION NUMBER NO. 25-08-13

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING AND RESTATING PRELIMINARY ASSESSMENT RESOLUTION (RESOLUTION NO. 14-05-13) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING PROCEDURES FOR NOTICE AND ADOPTION OF ASSESSMENT ROLLS AND FOR CORRECTION OF ERRORS AND OMISSIONS; DIRECTING THE PROVISION OF NOTICE IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE

Motion: Commissioner Gibbs made a motion to approve Resolution No. 25-08-13. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

Motion passed 4 to 0

FINANCIAL REPORT

Pending Payments

Connie Fazio reviewed the Pending Payments and answered Commissioners questions.

Motion: Commissioner Asdourian made a motion to approve the pending payments of Aug. 6, 2013 contingent on the availability of funds. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

Motion passed 4 to 0

Quarterly Report

Peter Rosasco, Bishop, Rosasco and Company presented the report.

Budget

Peter Rosasco, Bishop, Rosasco and Company presented the budget.

MEETING EXTENSION

Motion: Commissioner Gibbs made a motion to extend the meeting for 30 minutes.
Commissioner Higgins seconded the motion.

Vote on Motion

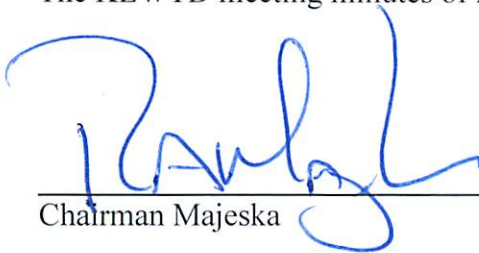
Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian			Absent from Room

Motion passed 3 to 0

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:27 PM.

The KLWTD meeting minutes of August 6, 2013 were approved on August 13, 2013.



Chairman Majeska



Carol Walker, CMC District Clerk

E. Public Comment

EXHIBIT "A"

8/6/13

Regarding the Chairman's actions at the last meeting - changing the public speaker procedure so that bulk items are automatically approved as consent with the agenda's approval, thereby eliminating the opportunity for the public to speak on bulk items prior to their approval:

I quote from the District's policy currently posted -

E. PUBLIC COMMENT - General comment (non-agenda items) will be heard at this time; Specific agenda items will be heard right before the item.

It does not say - Specific agenda items excluding the bulk items. Agenda items are specific whether they are in Bulk or not. Every item, regardless of it's classification on the agenda should have - and has always had - the opportunity for public comment.

So, just to say for the record - General Comment is different from Specific item comment.

When the Chairman announced this change during the last meeting, none of you other commissioners objected, or even addressed his change, which lead us all to conclude that you all agree with the Chairman's change. Your not addressing this change makes me wonder if some or all of you were already aware of this change.

So, if you commissioners do agree with this change, make it a motion. Put it to a vote. Let the public see for the record those who agreed with eliminating the opportunity for public comment on bulk items before the bulk items get automatically approved with the agenda.

The Chairman justified the change by saying the public has 3 minutes to speak in General Comment. Problem is for a speaker addressing more than 1 bulk item, 3 minutes is not sufficient time, therefore the speaker will never get to speak on the remaining items.

The Chairman told to me to approach a Board member prior to a meeting to request that Board member pull a bulk item "out of bulk" prior to meeting start. That suggestion is not acceptable. I should not have to beg a Board member to be heard on an item. Also, since no one else from the public is aware of that method, they would not know to ask a Board member. And their chance to speak would vanish without their ever knowing what was going on.

Most insulting to the public, your customers aka the voters, is that the intention behind this change is so that you all get out of here sooner.

If you allow this change to stand, do it on the record. Make a motion. Vote. Then inform the public that the District has a new policy for public comment on bulk items, bulk items will be automatically approved with the agenda approval, thereby eliminating the opportunity for public comment on bulk items.

**VILLAGE OF ISLAMORADA WASTEWATER PROGRAM
KLWTD COORDINATION WORK PROGRESS SUMMARY**

Project	Phase	Location		Progress	2 Week Look Ahead
CFM1.A	N/A	MM 99.6	MM 100.3	Work Complete. No Current Activities	No activities planned
CFM1.B	Phase 1	MM 96.7	MM 99.6	Restoration with sod commenced between MM 96.9 and MM 97.5. Mobilizations for new boring operations on hold until General Underground crews complete the HDD under US-1 for CFM 1.C in front of Coral Shores High School.	General Underground to commence with connecting HDD terminations at the bore pits north of MM 98.5 the week of 8/5/13. No lane closures anticipated.
CFM1.B	Phase 2	MM 93.1	MM 96.7	Installation of 18" CFM in open cut trench on hold until Redland crews complete CFM1.C work in front of Coral Shores High School. CFM pipe is installed north to MM 95.2. Continued with with grading north to MM 94.4. Coninued with sod restoration north to MM 94.1.	Grading and sod restoration activities to continue moving north from MM 94.1. No lane closures anticipated.
CFM1.B	Phase 3	MM 90.9	MM 93.1	Continued installing 18" CFM in open cut trench south from MM 93.1 to MM 92.2 and from MM 91.4 to MM 91.2. Began grading for sod restoration.	Continue nighttime open trenching activities working from MM 91.4 south. Lane closures expected.
CFM1.C	N/A	MM 89.8	MM 90.9	General Underground commenced with the HDD pipe installation under US-1 in front of Coral Shores High School. Redland commenced with the installation of CFM pipe in open cut along Old Highway fronting Coral Shores High School.	Arrow Excavating will begin staging for the horizontal directional drill crossing under Tavernier Creek the week of 8/12/13. HDD under the Creek is not expected to take place until after Labor Day. Redland will continue with open cut pipe installation in front of Coral Shores HS. General Underground will complete the bore under US-1 in front of Coral Shores HS, then move operation back to CFM 1.B Phase 1

EXHIBIT "B"