

# MINUTES

## Key Largo Wastewater Treatment District Transition (KLWTD) Meeting



May 14, 2013

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, David Asdourian, and Steve Gibbs. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

John Hammerstrom led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Gibbs added an item on Refinancing the District Loan. General Manager Margaret Blank added an item on the Board attending staff meetings and she moved the Low Income Assistance item to the front of the agenda. Chairman Majeska added an item on the BOCC meeting.

**Motion: Commissioner Gibbs made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

Motion passed 4 to 0

### PUBLIC COMMENT

#### Name & Address

Sue Heim, Key Largo

#### Subject

Requested permission to address Commissioner Items  
Low Income Assistance

John Hammerstrom, Key Largo

Wording in Grinder Pump Easement

## LOW INCOME ASSISTANCE

Commissioner Higgins introduced Edith Bricker who talked about the residence in Key Largo who needs assistance with paying their utilities. She explained how various agencies handle their assistance programs.

Commissioner Gibbs volunteered to do some research and see if the District could establish a 501 3c foundation what could handle the low income program for the District.

Paul Christian recommended that Peter Rosasco be consulted on what the District can legally do regarding the District's loan agreements.

## CONSTRUCTION

### *Shallow Wells*

**Motion:** Commissioner Higgins made a motion to approve the shallow well proposal from Jaffers Well Drilling in the amount of \$98,050 to construct the wells and the proposal from Page Excavating, Inc. for piping, valves and well heads in the amount of \$24,900. Commissioner Gibbs seconded the motion.

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

**Motion passed 4 to 0**

## COMMISSIONER ITEMS

### *Unique Properties/Grinder Pumps*

The Board directed staff to obtain a written opinion from the insurance company on the need for the hold harmless. Staff is to ask Doug Manson for an opinion on the hold harmless agreement.

## GENERAL MANAGER

Margaret Blank explained that the Clerk will notify the Commissioners of who is up for what meeting and if a commissioner cannot make a meeting or if one wants to attend a meeting to let the Clerk know.

## COMMISSIONER'S ROUNDTABLE

### *Refinancing of Loan*

Commissioner Gibbs would like to make sure that if the loan needs to be refinanced that it be done while the rates are low.

### *BOCC Meeting*

Chairman Majeska suggested that someone from the District attend the meeting.

Chairman Majeska asked the Board if it is alright to invite the Boy Scout Troop to the next meeting to fulfill a requirement for a merit badge. All agreed this would be fine.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting 5:55 PM.

The KLWTD meeting minutes of May 14, 2013 were approved on June 4, 2013.

  
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Chairman Majeska

  
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Carol Walker, CMC District Clerk