

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



January 8, 2013
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:06 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, Andy Tobin (arrived at 4:10 PM), David Asdourian, and Steve Gibbs. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Robby Majeska led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Gibbs added an item to the Roundtable concerning attendance at staff meetings by Commissioners and a discussion on a District Newsletter. Commissioner Asdourian requested that the District Attorney explain the results of talking to the Governor's office concerning his appointment. Commissioner Higgins added an item on Buttonwood Bay's water bill. General Manager Margaret Blank pulled the Mayfield grant from the agenda.

Motion: Commissioner Gibbs made a motion to approve the agenda as amended. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

LEGAL COUNSEL

Ray Giglio explained that the Governor's office decided to issue Commissioner Asdourian's commission.

Motion: Commissioner Tobin made a motion to recognize that David Asdourian has been a KLWTD Commissioner since his appointment by the Board and he should be compensated from that point. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian			Abstained

Motion passed 4 to 0

PUBLIC COMMENT

Name & Address

Burke Cannon, Tavernier, FL

Subject

Commented on General Manager's explanation of funding.

PRESENTATION

Coastal Barrier Resources System

Mayte Santamaria, Townsley Schwab, and Emily Schemper from Monroe County attended the meeting.

Margaret Blank and Ray Giglio explained the conflict with Monroe County over putting the sewer within the Coastal Barrier Resources System.

Please see Exhibit "A"; two emails.

BULK ITEMS

Minutes of Dec. 18, 2012

Resolution No. 01-01-13

Change in EDU Assignment for FL Keys Elks Lodge Inc.

Assessment Adjustment for Michael Blondin

Change in EDU Assignment for Keys Lake Villas, LLC, AK 9091107

Change in EDU Assignment for Keys Lake Villas, LLC. AK 1092631

Motion: Commissioner Gibbs made a motion to approve Bulk Items. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

FINANCIAL REPORT

Report of Cash, Revenues, and Expenditures

Motion: Commissioner Asdourian made a motion to approve the Report of Cash, Revenues, and Expenditures contingent upon the availability of funds. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

COMMISSIONER'S ITEMS

Waiving Insurance Premiums

Commissioner Tobin explained that he would like to see the District continue with the payment of an employee's insurance premium if they become extremely ill and cannot work.

The Board directed staff to work out the fine points and bring it back to the January 22, 2013 meeting.

Buttonwood Bay Condominium's Water Bill

Commissioner Higgins discussed the high water bill that they now have at Buttonwood Bay. The Board asked that Commissioner Higgins bring back a water bill from one of the residence at a future point.

ENGINEER'S REPORT

Dan Saus, Operations Manager reported that there has not been a problem with odor at the plant or vacuum stations.

LEGAL COUNSEL

District Counsel, Ray Giglio, explained that there should only be one Board member at the Staff meetings because of the FL Sunshine Law.

The Board decided that for the next month Commissioner Gibbs and Commissioner Asdourian will alternate attending the meetings and if they cannot make a meeting they will email the Clerk.

GENERAL MANAGER REPORT

Sales Tax Report

Margaret Blank reported that there is nothing new on the Sales Tax issue currently.

General Manager Contract

Ms. Blank explained that her current contract had expired on December 1, 2012. The Board directed that the contract issue be put on the next Transition meeting for discussion.

Mayfield Inter-Local

Margaret Blank reviewed some of the changes in the agreement. It will be brought back at a later date.

Commissioner's Portraits

The Board directed staff to make the arrangements for the official portraits.

COMMISSIONER'S ROUNDTABLE

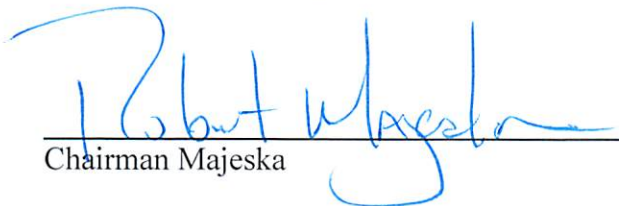
District Newsletter

Commissioner Gibbs discussed having a newsletter and the Board agreed to have staff produce one in the future when there is time and staff to do it.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting 6:22 PM.

The KLWTD meeting minutes of Jan. 8, 2013 were approved on Jan. 15, 2013.



Chairman Majeska



Carol Walker, CMC District Clerk