

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



December 18, 2012
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, Andy Tobin, and Steve Gibbs. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Diane Oberheu led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Higgins added an item on the Special Election. Commissioner Gibbs added an item on a District News Letter. Commissioner Tobin pulled the items Pink Plaza and Sam Caplan from Bulk. Chairman Majeska added an item on the County Lobbyist. Margaret Blank, General Manager, moved the LaRocco Change Order before the Report of Cash, Revenues, & Expenditures and added an item: Dan Saus, Operations Manager, will give a report on samples results.

Motion: Commissioner Gibbs made a motion to approve the agenda as amended. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

PUBLIC COMMENT

Name & Address

Subject

N/A

BULK ITEMS

Minutes of Dec. 11, 2012

Motion: Commissioner Tobin made a motion to approve Bulk Items. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

COMMISSIONER VACANCY

Commissioner Higgins reported that the Governor's office is looking at the Governor appointing a KLWTD Commissioner.

CHANGE IN EDU ASSESSMENT FOR PINK PLAZA

Diane Oberheu explained the review process for the Pink Plaza.

Motion: Commissioner Tobin made a motion to approve staff recommendation that on the increase in the EDU's for the Pink Plaza. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

SAM CAPLAN, WAIVER OF TWO WASTEWATER ASSESSMENTS

Motion: Commissioner Tobin made a motion to approve staff recommendation to waive the EDUs on Sam Caplan's property. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

LAROCCO CHANGE ORDER #21 ON THE HARBORAGE

Motion: Commissioner Tobin made a motion to approve LaRocco Change Order #21 on the Harborage. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

FINANCIAL REPORT

Report of Cash, Revenues, and Expenditures

Motion: Commissioner Gibbs made a motion to approve the Report of Cash, Revenues, and Expenditures contingent upon the availability of funds. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

LEGAL COUNSEL

Ray Giglio, District Counsel, reported on the Monroe County Commissioner meeting concerning running the sewer through the Coastal Barrier Recourses System for the properties on C905.

GENERAL MANAGER REPORT

Overview of Network Costs (Verizon, AT&T, Comcast, VoIP)

Paul Christian gave an overview of the phone cost and usages.

Sample Results

Dan Saus explained how and why the samples are taken and tested.

COMMISSIONER'S ROUNDTABLE

District In House Newsletter

Commissioner Gibbs suggested that there should be a regular in house newsletter done by the District.

Monroe County Lobbyist

Chairman Majeska commented on the District paying a percentage of a County Lobbyist for the Mayfield grant.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting 5:57 PM.

The KLWTD meeting minutes of Dec. 18, 2012 were approved on Jan. 8, 2013.



Chairman Majeska



Carol Walker, CMC District Clerk