

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



December 4, 2012
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, Andy Tobin, and Steve Gibbs. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

The Pledge of Allegiance was said.

APPROVAL OF AGENDA

Paul Christian removed the Accounting Software RFP. Chairman Majeska added questions about the November Monthly Report.

Motion: Commissioner Higgins made a motion to approve the agenda as amended. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

PRESENTATION

Stan Shawler

Mr. Shawler was presented with a Proclamation congratulating him on obtaining his Class A license. The Board directed that Mr. Shawler be given a gift certificate for the Key Largo Conch House.

PUBLIC COMMENT

Name & Address

Subject

N/A

BULK ITEMS

Minutes of Nov. 20, 2012

Rock Harbor Marina Inc. Review

John & Catherine Lozano Adjustment

Motion: Commissioner Higgins made a motion to approve Bulk Items. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

FINANCIAL REPORT

Report of Cash, Revenues, and Expenditures

Motion: Commissioner Tobin made a motion to approve the Report of Cash, Revenues, and Expenditures contingent upon the availability of funds. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

Chairman Majeska opened the Public Hearing at 5:00 PM

RESOLUTION NO. 74-12-12

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, KEY LARGO, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED WITHIN THE UNINCORPORATED AREA OF THE ISLAND OF KEY LARGO; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

Chairman Majeska asked for public comment. There were no speakers

Public Hearing was closed at 5:04 PM

Motion: Commissioner Tobin made a motion to approve Resolution No. 74-12-12. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		

Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

Quarterly Report

Peter Rosasco reviewed the report.

GENERAL MANAGER REPORT

Instrumentation Calibration Equipment Purchase

Motion: Commissioner Gibbs made a motion to approve the purchase of Instrumentation Calibration Equipment. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

Security Fencing for Vacuum Stations "A" and "JK"

Motion: Commissioner Gibbs made a motion to approve the purchase of Security Fencing for Vacuum Stations "A" and "JK". Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

Dump Trailer

Motion: Commissioner Gibbs made a motion to approve the purchase of a Dump Trailer. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

Truck

Motion: Commissioner Tobin made a motion to approve the purchase of a 2013 Chevy Silverado Extended Cab. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

Van

Motion: Commissioner Higgins made a motion to approve the purchase of a 2013 Chevy Cargo Van. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

2013 Meetings

Motion: Commissioner Tobin made a motion to approve the submitted meeting dates for 2013. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

Health Insurance

Paul Christian explained the policy choices.

Motion: Commissioner Tobin made a motion to approve the contract for Health Insurance for 2013 with FLC United Health Care for \$722.45 a month per employee. Commissioner Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		

Motion passed 4 to 0

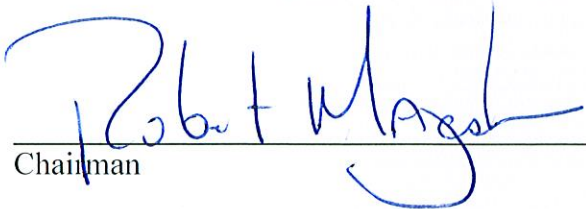
COMMISSIONER'S ROUNDTABLE

Commissioner Gibbs asked the Board if they wanted him to talk about anything special since he will be addressing the Leadership Monroe Class.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting 6:38 PM.

The KLWTD meeting minutes of Dec. 4, 2012 were approved on Dec. 11, 2012.



Chairman



Carol Walker, CMC District Clerk