

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



October 16, 2012
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:04 PM. Present were Chairman Majeska, Commissioners Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Liz Wood led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Brooks added an item to the agenda concerning the Nov. 6, 2012 meeting. He also Bulked the CRE, Harborage Change Order, Truck GPS's, and Air Release Valve for South Transmission Line. Margaret Blank, General Manager, added an item on the Infrastructure Sales Tax for Commissioner Tobin. Chairman Majeska added an item on rewarding employees.

Motion: **Commissioner Brooks made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.**

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin			Absent
Commissioner Asdourian			Absent

Motion passed 3 to 0

PUBLIC COMMENT

Name & Address

Subject

N/A

PRESENTATION

County Manager, Roman Gastesi

Mr. Gastesi presented the State of the County Report and discussed the sales tax uses.

LEGAL COUNSEL REPORT

RESOLUITON NO. 6-10-12 (SUPPORT OF INFRASTRUCTURE SALES TAX)

Motion: Commissioner Higgins made a motion to approve the Resolution No. 66-10-12. Chairman Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks		X	
Commissioner Tobin			Absent
Commissioner Asdourian			Absent

Motion passed 2 to 1

Commissioner Brooks stated that he does not like being put in a position where he has to “vote no” on what he believes is a beneficial amendment on the November 6, 2012 ballot. He further stated that he does not think that it is the Board’s role to support and encourage residents to vote or not vote on something. Commissioner Brooks pointed out that the motion was seconded improperly because the Chair should not second a motion.

Weiler Engineering Work Authorization Realignment

The Board discussed the realigning of the work.

Motion: Commissioner Brooks made a motion to approve the Weiler Engineering Work Authorization Re-allocation as seen on Matrix 1 with a maximum of \$376,017.00. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin			Absent
Commissioner Asdourian			Absent

Motion passed 3 to 0

BULK ITEMS

Minutes of Oct, 9 2012

Report of Cash, Revenues, and Expenditures

Harborage Change Order

Truck GPS's

Air Release Valve for South Transmission Line

Motion: Commissioner Brooks made a motion to approve Bulk Items. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin			Absent
Commissioner Asdourian			Absent

Motion passed 3 to 0

FINANCIAL REPORT

Payment of Reoccurring Expenses of \$10,000 and Higher

Motion: Commissioner Brooks made a motion to approve the recommendation that the following four vendors who have reoccurring expenses in excess of \$10,000 not be held for Board approval: Aetna, Dumont, FKEC, and FKAA. They shall be segregated on the CRE as reoccurring and if there is an expense beyond normal it shall be brought to the Board for discuss and review. No item shall be paid if not budgeted for. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin			Absent
Commissioner Asdourian			Absent

Motion passed 3 to 0

COMMISSIONER'S ITEMS

Nov. 6, 2012 Meeting

Motion: Commissioner Brooks made a motion to move the November 6 meeting to November 7, 2012. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin			Absent
Commissioner Asdourian			Absent

Motion passed 3 to 0

GENERAL MANAGER REPORT

Award Vac Main Extension for New Habitat Homes

Motion: Commissioner Brooks made a motion to approve the extension for the New Habitat Homes. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin			Absent
Commissioner Asdourian			Absent

Motion passed 3 to 0

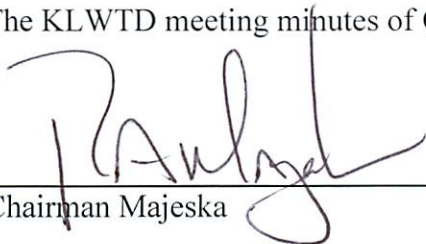
COMMISSIONER’S ROUNDTABLE

The Board discussed ways to show appreciation to exceptional staff members.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting 6:15 PM.

The KLWTD meeting minutes of Oct. 16, 2012 were approved on Nov. 7, 2012.



Chairman Majeska



Carol Walker, CMC District Clerk