

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



October 9, 2012
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Transition Meeting at 4:00 PM. Present were Chairman Robert Majeska, Commissioners Norman Higgins, Andy Tobin, David Asdourian, and Charles Brooks. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Daniel Saus led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Higgins added a discussion on the proposed sales tax under Commissioner's Roundtable. General Manager Margaret Blank added the introduction of a new employee. District Counsel Ray Giglio added an item on an update of the Sal Zapulla's court case.

Motion: Commissioner Higgins made a motion to approve the agenda as amended. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

Margaret Blank introduced the new Operations Manager Daniel Saus, he started on October 8, 2012.

PUBLIC COMMENT

Name & Address

Sam Stoia, Key Largo

Subject

Sewer Connection

MINUTES

Motion: Commissioner Asdourian made a motion to approve Minutes of Oct. 2, 2012. Commissioner Brooks seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

COMMISSIONER'S ITEMS

Commissioner's Procedures and Guidelines

Commissioner Tobin led the discussion on the contents of the guidelines. Discussion with the Board followed.

The Board requested the following changes:

Robert's Rules of Order for Small Meeting be used.

Items of extreme importance will come before the Board twice.

A no action/non action rule is required.

There will be a full discussion on all items regardless of the time.

That "full and unrestricted access" shall be removed from before "access" under Communications with Senior Staff.

The following shall be removed "Absent an emergency, commissioner shall not direct an employee to take or refrain from taking any particular action.

Under the Budget the wording "carte blanc shall be taken out because it sounds that if it is in the approved budget it can be spent that that is not correct.

Compensation shall be in the personnel policy.

GENERAL MANAGER REPORT

Customer Service Presentation

Paul Christian gave a presentation on how the Customer Database is used.

LEGAL REPORT

Sal Zappulla Legal Case

Ray Giglio reported on a motion he had made. The Judge made a decision to let the District Counsel be at the KLWTD employees' dispositions.

COMMISSIONER'S ROUNDTABLE

Sales Tax

Commissioner Higgins asked if the District had anything in writing from the County. No.

Commissioner Brooks left the meeting at 7:17 PM.

Motion: Commissioner Tobin made a motion to support the sales tax referendum; and to instruct the District Counsel to come back to the next meeting with an official document in formal terms supporting the sales tax referendum. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks			Absent
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 4 to 0

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting 7:26 PM.

The KLWTD meeting minutes of Oct. 9, 2012 were approved on Oct. 16, 2012.



Chairman Majeska



Carol Walker, CMC District Clerk