

# MINUTES

## Key Largo Wastewater Treatment District (KLWTD) Meeting



May 15, 2012  
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Board Meeting at 4:01 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin, Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Jeff Arnott led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Brooks pulled the May 2012 Minutes off of the Agenda and put the Redland Charge Order #18 on Bulk Items. He also put on item on before the Mandalay Assessment Appeal about Commissioner Tobin abstaining from voting on the Mandalay Assessment Appeal. Commissioner Hammaker added an item on "After Sewer Help for Commercial Properties". The Finance Department presented a revised Pending Payments.

**Motion: Commissioner Brooks made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

**Motion passed 5 to 0**

**Motion: Commissioner Brooks revised his motion to approve the agenda as amended to include moving the Mandalay Assessment Appeal to come after Bulk Items and the Item concerning Commissioner Tobin abstaining. Commissioner Higgins seconded the revised motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

**PUBLIC COMMENT**

Name:  
Dorothy Nekhaila, Mandalay

Subject:  
Mandalay Assessment Appeal

**PRESENTATION**

*Jeff Arnott*

Mr. Arnott from the Monroe County School’s made a presentation about training High School students as Wastewater Plant Operators.

**Motion:** Commissioner Brooks made a motion to approve in concept the plan to train High School students as Wastewater Plant Operators and to direct staff to work with Mr. Arnott on the plan and to bring it back to the Board with the questions about the plan answered. Commissioner Tobin seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

**BULK ITEMS**

*Minutes of May 1, 2012*

*Sunset Cove Beach Resort Assessment Appeal*

*Chris & Pamela Sante Assessment Appeal*

*Chico Enterprises Assessment Appeal*

*Sanctuary Clubhouse Assessment Appeal*

*Fountain Plaza Assessment Appeal*

**RESOLUTION NO. 38-05-12**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF TWO TAX PARCELS FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.**

*Redland CO #18 Basin E Phase 1 & 2 Basin F Phase 1*

**Motion:** Commissioner Hammaker made a motion to approve Bulk Items. Commissioner Higgins seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

**Motion:** Commissioner Tobin made a motion that the General Manager counter-signs the assessment appeal letters when there is a decrease, increase or no action taken. Commissioner Higgins seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>		<b>X</b>	
<b>Commissioner Hammaker</b>		<b>X</b>	
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 3 to 2**

**GENERAL MANAGER'S ITEMS**

*MANDALAY*

*Commissioner Tobin Abstaining.*

**Motion:** Commissioner Brooks made a motion requesting, based on previous conversations, that Commissioner Tobin reclude/abstain on voting on the Mandalay Assessment Appeal because of a possible conflict of interest. Commissioner Hammaker seconded the motion.

Ray Giglio explained that Commissioner Tobin did not have any grounds to abstain from voting on the Mandalay Assessment Appeal.

**Commissioner Brooks withdrew his motion. Commissioner Hammaker withdrew her second.**

*Mandalay Assessment Appeal*

Staff pointed out that the Mandalay is experiencing a lower water bill temporarily. The property will be revaluated in a year. Staff recommended that the Board take no action at the current time.

**Motion:** Commissioner Brooks made a motion that the Mandalay Assessment Appeal be tabled for a year. Commissioner Hammaker seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

**Motion passed 5 to 0**

**FINANCE REPORT**

*Report of Cash, Revenues, and Expenditures Revised*

**Motion:** Commissioner Brooks made a motion to approve the revised Report of Cash, Revenues, and Expenditures contingent upon the availability of funds. Commissioner Higgins seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin			Absent

**Motion passed 4 to 0**

**COMMISSIONER ITEM'S**

Commissioner Hammaker pointed out that there are commercial properties who have already hooked up to the sewer without assistance from the District. Will there be anything done for those properties?

**COMMISSIONER'S ROUNDTABLE**

Commissioner Tobin would like to give Councilman Blackburn the Golden Plunger Award for a year.

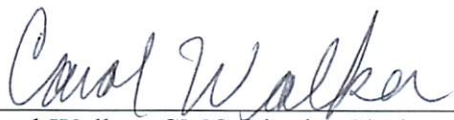
**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 6 P.M.

The KLWTD meeting minutes of May 15, 2012 were approved on June 5, 2012.

A handwritten signature in blue ink, appearing to read "Majeska", written over a horizontal line.

Chairman Majeska

A handwritten signature in black ink, appearing to read "Carol Walker", written over a horizontal line.

Carol Walker, CMC District Clerk