

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



March 20, 2012
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Transition Meeting at 4:03 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin, Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Higgins led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Majeska requested that the General Manager's Items be moved up to come after the Bulk Items. Commissioner Brooks added the Report of Cash, Revenues, and Expenditures to Bulk Items. Commissioner Hammaker added a discussion item on the motion that Islamorada passed. Commissioner Tobin added an item on the Wild Bird Sanctuary and on an Odor Survey.

Motion: Commissioner Brooks made a motion to approve the agenda as amended. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

PUBLIC COMMENT

Name:	Subject:
Berta Guerra, Tavernier	Breather
Ted Blackburn, Islamorada	Islamorada
Randy Bell, Water Resource Technologies	Grinder Pumps

The Board directed staff to bring back three quotes to move Ms. Guerra's breather to the April 3 2012 Board Meeting.

BULK ITEMS

Minutes of March 13, 2012

RESOLUTION NO. 21-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF TWO TAX PARCELS AS PARCEL EXCLUDED FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

RESOLUTION NO. 22-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF TWO TAX PARCELS AS PARCEL EXCLUDED FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 23-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF TWO TAX PARCELS AS PARCEL EXCLUDED FROM THE 2010 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 24-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF TWO TAX PARCELS AS PARCEL EXCLUDED FROM THE 2011 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 25-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS PARCEL EXCLUDED FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 26-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS PARCEL EXCLUDED FROM THE 2010 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 27-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS PARCEL EXCLUDED FROM THE 2011 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 28-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS PARCEL EXCLUDED FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 29-03-12

RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS PARCEL EXCLUDED FROM

THE 2010 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 30-03-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS PARCEL EXCLUDED FROM THE 2011 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

Report of Cash, Revenues, and Expenditures

Motion: Commissioner Brooks made a motion to approve the Bulk Items. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

GENERAL MANAGER

Presentation by Robert Tischenkel (District Attorney Position)

Mr. Tischenkel gave a presentation to the Board

Attorney Search Matrix

The Attorney Search Matrix was presented to the Board. The Board discussed how to choose the next District Attorney.

Mr. Dillon, Interim Agreement

Motion: Commissioner Brooks made a motion to approve the Interim Agreement with Mr. Dillon. Commission Hammaker seconded the motion

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins		X	
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 4 to 1

Chairman Majeska passed the gavel to Vice-Chairman Tobin and left the meeting to attend a DOT meeting.

Unique Properties Commercial

General Manager Margaret Blank presented staff’s plan on how to treat the Unique Commercial Properties. Staff is still working on the amount to assess the properties.

Islamorada WWTP Capacity

Ed Castle reviewed the memo tables that Ms. Blank presented to the Board.

COMMISSIONER’S ITEMS

Non Interference Policy

Commissioner Hammaker stated the need for a Non Interference Policy.

CR 905

The Board discussed the purchasing of grinder pumps for unique properties.

Chairman Majeska returned to the meeting at 6:24 PM.

Acting Chairman Tobin passed the gavel to Chairman Majeska.

AECOM Odor Study & Report by Jim Brush on Odor

Commissioner Tobin stated that he does not feel that the District should hire an Islamorada Engineering firm (AECOM) to do the Odor Study.

The Board’s direction is to not do anything with AECOM at the current time.

Odor Survey

Motion: Commissioner Tobin made a motion to have staff bring back a sample questionnaire for an Odor Survey. Commission Higgins seconded the motion

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks		X	
Commissioner Hammaker		X	
Commissioner Tobin	X		

Motion passed 3 to 2

Wild Bird Sanctuary

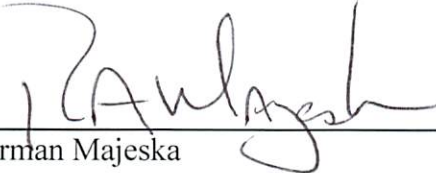
The Board discussed doing something for non-profits but the funding agreements the District has signed state every customer has to be treat equally.

Staff was directed to send a letter to the Wild Bird Sanctuary explaining the reason why the District cannot do anything and that they should get an irrigation meter to solve the problem.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting 7:10 PM.

The KLWTD meeting minutes of March 20, 2012 were approved on April 3, 2012


Chairman Majeska


Carol Walker, CMC District Clerk

