

# MINUTES

## Key Largo Wastewater Treatment District (KLWTD) Meeting



Oct. 10, 2011  
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:02 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin (arrived at 4:12 pm), Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, District Counsel Thomas Dillon, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Hammaker led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Chairman Majeska added an item on Commissioner Items on a Letter to the Editor.

**Motion: Commissioner Brooks made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin			Absent

**Motion passed 4 to 0**

### GENERAL MANAGER

#### *Redland Change Order No. 12*

Margaret Blank, General Manager introduced the change order and Richard Crow, District Engineer answered questions.

**Motion: Commissioner Brooks made a motion to approve Redland Change Order NO. 12. Commission Hammaker seconded the motion**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		

<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>			<b>Absent</b>

**Motion passed 4 to 0**

*SCADA*

General Manager, Margaret Blank explained the SCADA project. The Work Order will be brought to the October 18<sup>th</sup> meeting for action.

*Report on Pathogen Killing Reef*

Jim Brush, Operations Manager reviewed a report on damage to the Reef.

**FINANCIAL REPORT**

*Manson Invoice*

**Motion:** Commissioner Brooks made a motion to approve the Manson Invoice contingent upon the availability of funds. Commissioner Tobin seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		

**Motion passed 5 to 0**

*Request for Proposals for Banking Services*

CFO Sal Zappulla reviewed the RFP.

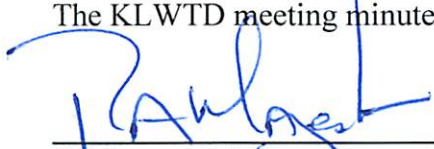
**COMMISSIONER'S ROUND TABLE**


Chairman Majeska talked about a Letter to the Editor.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 5:30 PM.

The KLWTD meeting minutes of Oct. 10, 2011 were approved on Oct. 18, 2011.

  
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 Chairman Majeska

  
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 Carol Walker, CMC District Clerk