

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



Oct. 5, 2010
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:00 PM. Present were Chairman Norman Higgins, Commissioners Robert Majeska, Andrew Tobin, Charles Brooks, and Susie Hammaker. Also present the General Manager Charles F. Fishburn, District Counsel Thomas Dillon, District Clerk Carol Walker, and other appropriate District Staff.

Chairman Higgins led Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Brooks pulled Pending Payments from Bulk Items. Charles Fishburn, General Manager, added an item on CFO Application Reviews.

Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

PUBLIC COMMENT

The following persons addressed the Commission: N/A

GENERAL MANAGER'S REPORT

Wharton Smith Change Order

Mr. Fishburn explained the change order.

Motion: Commissioner Brooks made a motion to approve the Wharton Smith Change Order in the amount of \$437,059.44. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

Basin J/K VII & VIII Change Order

Mr. Fishburn introduced the change order.

Motion: Commissioner Brooks made a motion to approve the Basin J/K VII & VIII Change Order to LaRocco Construction Enterprise Inc. in the amount of \$2,409,097.00. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

WWTP Grand Opening

Mr. Fishburn reviewed the plans for the dedication ceremony.

Marine, JO-Jean and Dickie Collection System Update

Mr. Fishburn explained that the Staff is addressing the possibility putting the collection system in the alleys.

CFO Resumes

The Board directed the General Manager, District Counsel, and Chief Financial Officer to cull out unqualified applicants, and then contact the remaining applicants to determine their suitability for further consideration. A report is to be made at the October 19 meeting.

COMMISSIONER'S ITEMS

November 2, 2010 Meeting

Chairman Higgins requested that the November 2, 2010 be changed.

Motion: Commissioner Tobin made a motion to cancel the November 2, 2010 meeting. Commissioner Brooks seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

BULK ITEMS

Minutes of Sept. 21, 2010
Cemex Assessment Appeal
Blue Water Marina Inc. Appeal

Motion: Commissioner Brooks made a motion to approve Bulk Items. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

Pending Payments

Motion: Commissioner Tobin made a motion to approve Pending Payments of October 5, 2010 contingent upon the availability of funds. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks		X	
Commissioner Hammaker	X		

Motion passed 4 to 1

STATUS REPORTS

Package Plant Status Report
 Greg Mathews presented his report.

Customer Service Status Report

Synthia Lankford presented her report.

Tie In Status Report

Carol Walker presented her report.

Operations Status Report

Margaret Blank presented her report.

ENGINEER'S REPORT

Todd Helt presented his status report.

LEGAL COUNSEL REPORT

RESOLUTION NO. 16-10-10

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING RESOLUITON NO. 18-05-06 REGARDING MONTHLY RATES AND CHARGES FOR WASTEWATER COLLECTION, TRANSMISSION, TREATMENT, AND DISPOSAL; AND PROVIDING AN EFFECTIVE DATE

Motion: Commissioner Hammaker made a motion to approve Resolution No. 16-10-10. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

RESOLUTION NO. 18-10-10

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE DISTRICT RULES AND REGULATIONS; AND PROVIDING AN EFFECTIVE DATE

Motion: Commissioner Brooks made a motion to approve Resolution 18-10-10. Commissioner Tobin seconded the motion.

Vote on Motion


Member	Yes	No	Other
Chairman Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:27 PM.

The KLWTD meeting minutes of Oct. 5, 2010 were approved on Oct. 11, 2010.



Chairman Higgins



Carol Walker, CMC
District Clerk