

# MINUTES

## Key Largo Wastewater Treatment District (KLWTD) Meeting



July 20, 2010  
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:00 PM. Present were Acting Chairman Robert Majeska, Commissioners, Andrew Tobin, Charles Brooks, and Susie Hammaker. Also present the General Manager Charles F. Fishburn, District Counsel Thomas Dillon, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Tobin led Pledge of Allegiance.

### APPROVAL OF AGENDA

Charles Fishburn, General Manager added an item "Consent Order" as item 2A.

**Motion: Commissioner Tobin made a motion to approve the agenda as amended. Commissioner Hammaker seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Acting Chairman Majeska	X		
Commissioner Higgins			Absent
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

**Motion passed 4 to 0**

### PUBLIC COMMENT

The following persons addressed the Commission: David Asdourian, 156 S Bay Harbor Drive, Key Largo, Raymond Giglio, 309 St Thomas Ave, Key Largo, Tommy Thompson, Cross Key Waterway, Key Largo, Pauline Klein, 22 S. Drive, Key Largo, Burke Cannon, 149 Westminster Drive, Tavernier, Fred Nickerson, 138 Marina Ave, Key Largo, Ann Nickerson, 138 Marina Ave, Key Largo, Charles Walsh, 925 Tropical Lane, Key Largo, Kay Thacker, 9 Snipe Road, Key Largo, Ray Pino, Key Largo. Concern over doing business with Islamorada was expressed.

### GENERAL MANAGER'S REPORT

#### *Manson Group Invoice*

Mr. Fishburn explained the lower revised invoice. Item moved to the end of the meeting.

*J/K Vacuum Station Change Order*

Mr. Fishburn explained the change order.

**Motion:** Commissioner Brooks made a motion to approve Change Order No. 10, for the J/K Vacuum Station Change Order for Overholt. Commissioner Hammaker seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Acting Chairman Majeska	X		
Commissioner Higgins			Absent
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

**Motion passed 4 to 0**

*Consent Order*

Mr. Fishburn and Mr. Castle explained the Consent Order.

**Motion:** Commissioner Hammaker made a motion to give the General Manager the authority sign the Consent Order. Commissioner Brooks seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Acting Chairman Majeska	X		
Commissioner Higgins			Absent
Commissioner Tobin		X	
Commissioner Brooks	X		
Commissioner Hammaker	X		

**Motion passed 3 to 1**

Commissioner Tobin would have preferred to have a form that reflects what the District has already done.

*Wharton Smith Change Order Update*

Mr. Fishburn explained the back up on the projected upcoming Wharton Smith Change Orders.

*Status of Thirty Day Notices*

Mr. Fishburn told the Board that there will be "A" frames with information boxes on the streets with current construction information available for the public. Staff was directed to place an ad in the paper letting the public know that they can access the KLWTD website for construction information.

*New Website*

Paul Christian explained the new website. It has current construction information on it.

**BULK ITEMS**

*Pending Payments for July 20, 2010*

**Motion:** Commissioner Brooks made a motion to approve the Bulk Items contingent upon the availability of funds. Commissioner Tobin seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Acting Chairman Majeska	X		
Commissioner Higgins			Absent
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

**Motion passed 4 to 0**

**ENGINEER’S REPORT**

Ed Castle gave a verbal status report.

The Staff and the District Engineer were directed to do a white paper that will have frequently asked questions about the plant and what the cost are to take Islamorada’s effluent: It should be in a usable format for the public.

**FINANCIAL REPORT**

*FY 11 Preliminary Budget / 4 Year Plan*

Synthia Lankford, Senior Finance Manager reviewed the Administrative Budget report.

**LEGAL COUNSEL REPORT**

District Counsel Thomas Dillon reported that he will have a report on Unique Properties for the August 3, 2010 meeting.

**COMMISSIONER’S ROUNDTABLE**

The Board discussed the CDBG Grants.

**GENERAL MANAGER ITEMS**

*Manson Group Invoice*

Commissioner Brooks has a problem with paying someone to tour the treatment plant and waiting at the Islamorada meeting to speak.

**Motion:** Commissioner Tobin made a motion t approve the Manson Group May invoice. Commissioner Hammaker seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Acting Chairman Majeska	X		
Commissioner Higgins			Absent

Commissioner Tobin	X		
Commissioner Brooks		X	
Commissioner Hammaker	X		

Motion passed 3 to 1

Commissioner Brooks explained, "We need to get a clear understanding about non-legal time and that is the reason I don't think that we should be paying \$250 an hour for a client tour."

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 6:43 PM.

The KLWTD meeting minutes of July 20, 2010 were approved on August 3, 2010.

*Norman Higgins*  
 \_\_\_\_\_  
 Chairman Higgins

*Carol Walker*  
 \_\_\_\_\_  
 Carol Walker, CMC  
 District Clerk

