

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Board of Commissioners Transition Meeting



December 8, 2009
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular meeting at 4:00 PM. Present were Chairman Norman Higgins, Commissioners Andrew Tobin, Charles Brooks, Robert Majeska, and Susie Hammaker. Also present the General Manager Charles F. Fishburn, Thomas Dillon, District Counsel, Carol Walker, District Clerk, and other appropriate District Staff.

Chairman Higgins led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Majeska requested that an item on “bonuses and raises” be added. Mr. Fishburn requested that a report by District Counsel Thomas Dillon regarding current legislative matters be added and that the Medical Insurance be moved to the beginning of the agenda.

Motion: Commissioner Tobin made a motion to approve the agenda as amended. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Hammaker	X		
Chairman Higgins	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Majeska	X		

Motion passed 5 to 0

MINUTES

October 13, 2009

Motion: Commissioner Brooks made a motion to approve the October 13, 2009 minutes. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Hammaker	X		
Chairman Higgins	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Majeska	X		

Motion passed 5 to 0

MEDICAL INSURANCE OPTIONS

Tina Wyatt, DeMoss Financial, Inc. made a presentation.

US WATER UPDATE

Gary Deremer, President of US Water made a presentation of who they are and what they do.

NOTICE OF INTENT

Motion: Commissioner Brooks made a motion to approve the Notice of Intent to Use Non-ad Valorem Method of Assessment advertisement. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Hammaker	X		
Chairman Higgins	X		
Commissioner Tobin			Absent
Commissioner Brooks	X		
Commissioner Majeska	X		

Motion passed 4 to 0

BASIN "F" CHANGE ORDER

Mr. Fishburn, General Manager explained the change order.

MOTION: Commissioner Brooks made a motion to Approve Basin F Change Order Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Hammaker	X		
Chairman Higgins	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Majeska	X		

Motion passed 5 to 0

BASIN "I Phase 4" CHANGE ORDER

The Board discussed using the change order method instead of going out to bid: They then discussed taking more time to decide on the change order.

MOTION: Commissioner Brooks made a motion to approve “I-4” change order for Fountain Engineering. Commissioner Hammaker seconded the motion.

Commissioner Brooks withdrew his motion. Commissioner withdrew her second.

Commissioner Hammaker directed the Manager to get his act together.

MOTION: Commissioner Majeska made a motion to pull Item H and Item I and have it brought back with better information for action. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Hammaker	X		
Chairman Higgins	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Majeska	X		

Motion passed 5 to 0

MINI VAC STATION

Charles Fishburn explained the need for the mini station.

VACUUM STATION “A” DEWATERING CHANGE ORDER

MOTION: Commissioner Tobin made a motion to approve the Vacuum Station “A” Dewatering Change Order. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Hammaker	X		
Chairman Higgins	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Majeska	X		

Motion passed 5 to 1

STATE PROPOSAL

Mr. Dillon reported that the State legislative proposal to codify chapter 99-395, Laws of Florida, is moving forward and will benefit the District. The proposal has been amended to remove all terms that would negatively affect the District, and the deep well legislation is included in the proposal.

Commissioner Tobin would like Cynthia Henderson to stand down. Mr. Fishburn would like Ms. Henderson to stay on track. Commissioner Brooks suggested that she be left as she is.


RAISES AND BONUSES'

Commissioner Majeska said there should be moratorium on bonuses and raises until the plant is on line.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:45 PM.

The KLWTD meeting minutes of Dec. 8, 2009 were approved on Jan. 12, 2010.


Chairman Higgins


Carol Walker, CMC
District Clerk