

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Board of Commissioners Meeting



August 7, 2007

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular meeting on August 7, 2007 at 4:00 PM. Present were Commissioners Susan Hammaker, Andrew Tobin, Norman Higgins, Claude Bullock, and Chairman Gary Bauman. Also present were District Counsel Thomas Dillon, General Manager Charles F. Fishburn, District Clerk Carol Walker, and all other appropriate District Staff.

The Pledge of Allegiance was led by Chairman Bauman.

APPROVAL OF AGENDA

Commissioner Tobin requested that item 2, County Wastewater Meeting be moved to the end of the agenda and that item 12 Contract Proposal from District Counsel be deferred to the next meeting. General Manger Charles F. Fishburn requested that item 13, Resolution for Reasonable Assurance Document be moved to the front of the agenda.

Motion: Commissioner Higgins made a motion to approve the Agenda with the requested changes. Motion seconded by Commissioner Bullock.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Bullock	X		

Motion passed 5 to 0

PUBLIC COMMENT

The following persons addressed the Commission: Maureen Schneider, Key Largo, spoke to the Board concerning her opposition to releasing Calusa Campground from their obligation of paying the monthly sewer bill.

Meredith Cline, Key Largo, spoke to the Board concerning the sewer construction in Ocean Isles Estates and the night the contractor had to do emergency work until 10:15 pm.

GENERAL MANAGER’S ITEMS

Resolution for Reasonable Assurance Document

Steve Lienheart (from URS Corp. working for the stakeholders but being paid by the DEP) gave a power point presentation explaining to the Board what it would mean if the District does not commit to the Reasonable Assurance process. The process is intended to allow the District and other local governments to proceed with efforts to reduce the inflow of nutrients into nearshore waters. Mr. Lienheart said that if the local governments to not commit to the Reasonable Assurance process, they may face much more stringent regulation in the form of Total Maximum Daily Load requirements.

COMMISSIONER ITEMS

Calusa Campground

Commissioner Higgins requested that the Commissioners consider the idea of the District charging Calusa for the monthly service for up to September 30, 2007 and then having an agreement with Calusa effective October 1, 2007 that says the District will not be charging them a monthly service fee until they hook up to the Regional Treatment Plant. Calusa will not be able to connect to the package plant at any time in the next year, or so.

Chairman Bauman stated that it is up to Calusa Campground to come to the Key Largo Wastewater Treatment District with a proposal.

BULK ITEMS

Pending Payments list was presented.

Motion: Commissioner Hammaker made a motion to approve the Pending Payments contingent upon the availability of funds. Motion seconded by Commissioner Higgins.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Bullock	X		

Motion passed 5 to 0

Minutes of July 10th and 24th, 2007

Motion: Commissioner Hammaker made a motion to approve the Minutes of July 10th & 24th, 2007. Motion seconded by Commissioner Tobin.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		

Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Bullock	X		

Motion passed 5 to 0

ENGINEER'S REPORT

Monthly Status Report

Mr. Castle was not at the meeting but had submitted a written monthly status report.

Lateral Connection Status

The lateral connections were reported to the Board.

Replacement of 4" influent piping with 6" piping

Charles F. Fishburn reported that if this change is made, it may be possible to increase wastewater throughput by an additional 60,000 gallons/day. The cost would be \$15,000.

The Board by consensus directed Staff to go to the next step in increasing the piping.

Extra Capital and O & M Cost to Achieve AWT Treatment

Ed Castle's written report explained that Monroe County residents will be paying approximately 70% more both in capital expenses and on going O & M expenses to provide the AWT treatment needed to improve the nearshore water quality and the coral reef ecosystem.

Staff was directed to send out the memo from Weiler Engineering to everyone concerned.

FINANCE REPORT

Preliminary Wastewater Service Budget/5 Year Projection

Martin Waits, CFO, presented the Preliminary Wastewater Service Budget and the Five Year Projection.

Preliminary Capital Budget/5 Year Plan

Martin Waits, CFO, presented the Preliminary Capital Budget and the Five Year Plan.

LEGAL REPORT

North Transmission Line Early Connection

Thomas Dillon, District Counsel, presented draft agreements with commercial customers on the North Transmission Line for consideration by the Board.

The Board, by consensus, directed Staff to continue with negotiations with the commercial customers concerning the Early Connections Agreements and come back to the Board with a recommendation at the August 21, 2007 meeting.

Contract Proposal from District Counsel

Deferred to August 21, 2007 meeting.

County Meeting

Mr. Dillon reminded the Board that if more than one commissioner speaks at the BOCC meeting scheduled for 8/8/07, the speakers must be careful to avoid using the forum as a substitute for debate of matters that may come before the District Board

GENERAL MANAGER'S REPORT

Reasonable Assurance Document

RESOLUTION 10-08-07

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT PERTAINING TO THE DEVELOPMENT AND IMPLEMENTATION OF THE FLORIDA KEYS REASONABLE ASSURANCE DOCUMENTATION; SUPPORTING CONTINUATION OF STAFF PARTICIPATION; AND PROVIDING FOR AN EFFECTIVE DATE.

By consensus the Board directed Staff to take out the fourth point that states, "The District Chairman and appropriate staff are authorized to execute the final FKRAD with the DEP upon completion of the document." The District also directed staff to amend the title of the resolution accordingly.

Motion: Commissioner Higgins made a motion to approve the resolution, with the deletion of "The District Chairman and appropriate staff are authorized to execute the final FKRAD with the DEP upon completion of the document." for Reasonable Assurance, Resolution 10-08-07. Motion seconded by Commissioner Bullock.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Bullock	X		

Motion passed 5 to 0

Basin A-4 Change Order

Charles F. Fishburn presented the Basin A-4 Change Order recommending that it be awarded to Fountain Engineering. Fountain is ready to proceed and their work on Basin A-1 is acceptable. The price based on cost per EDU is competitive with the bids for other basins and phases.

The Board directed Staff to have the Contractor give his employees shirts to identify that they work for him, ID badges will be worn by all employees, and a sign will be placed in the neighborhood identifying the Contractor with a contact number. The Contract will provide an area for the workers to take their lunch break.

South Forcemain Proposal
Deferred until August 21, 2007 meeting.

COMMISSIONER'S ITEMS

County Wastewater Meeting

Chairman Bauman will be attending the meeting representing the District.

Commissioner Tobin told the Board that he has been promoting a strategy to hire Whit Van Cott as a liaison for the KLWTD District, Islamorada, and Marathon: The reason being that someone needs to keep everyone on the same page for presentations to Tallahassee. Commissioner Tobin explained that he has been doing this on his own, not representing that the District supports the idea.

The Board decided to make a statement at the meeting that says the District supports Representative Mayfield's suggestion that we have an interim project where all of the Monroe County entities plan out the future of sewerage Monroe County and how it is going to be funded and where the funding is going to be prioritized.

COMMISSIONER'S ROUND TABLE

N/A

Adjournment

The KLWTD Board adjourned the Board Meeting at 8:12 PM.

The KLWTD meeting minutes of August 7, 2007 were approved on August 21, 2007



Chairman Gary Bauman



Carol Walker, CMC
District Clerk