

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Board of Commissioners Meeting



November 1, 2006
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular meeting on November 1, 2006 at 5:00 PM. Present were Commissioners Andrew Tobin, Charles Brooks, Norman Higgins, Gary Bauman and Chairman Claude Bullock. Also present were District Counsel Thomas Dillon (by phone), General Manager Charles F. Fishburn, District Clerk Carol Walker, and all other appropriate District Staff.

The Pledge of Allegiance was led by Commissioner Higgins.

AGENDA

The Board added an update on Islamorada as requested by General Manager Charles F. Fishburn.

Motion: **Commissioner Tobin made a motion to approve the agenda as amended. Commissioner Brooks seconded the motion.**

Vote on Motion

Member	Yes	No	Other
Commissioner Bauman	X		
Commissioner Brooks	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Chairman Bullock	X		

Motion passed 5 to 0

Public Comment

The following persons addressed the Commission: N/A

Commissioner's Items

Army Corps Update

Mr. Fishburn reported that the District will be meeting with the Army Corps on November 8, 2006. The Army Corps will also be meeting with all of the entities in the Keys on a one to one basis on November 7, 2006. Whit Van Cott suggested that the District have a representative at each of the individual entity meetings and the Board agreed. Chairman Bullock and General Manager Charles F. Fishburn will represent the District at the November 8th meeting. Mr. Van Cott also reviewed the Guidance Document from the Army Corps.

Bulk Items

Minutes of October 18, 2006

Pending Payments List

DB Key Largo Assessment Appeal Recommendation

Motion: Commissioner Tobin made a motion to approve the Bulk Items.
Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Bauman	X		
Commissioner Brooks	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Chairman Bullock	X		

Motion passed 5 to 0

Mr. Pete Bacheler, Land Use Coordinator, representing DB Key Largo LLC thanked Syndi Trakul and the Staff and said that it was a pleasure working with the Staff and thanked them for their assistance.

Engineers Report

Monthly Status Report

Mr. Fishburn presented the written monthly report from Ed Castle. The Board discussed the Staff looking into establishing a ‘Delinquency Fee’ to be imposed on the properties that have delayed connecting to the system.

Lateral Connection Report

Mr. Fishburn presented the report.

Plant Operations AWT Update

Mr. Fishburn reported that staff is working with Haskell and Fluidyne on establishing meeting AWT standards.

Commissioner Brooks pointed out that during one of the first design meetings with Haskell the quality of the flow not the quantity of flow was discussed and Haskell wanted to raise the price up by \$250,000 for the project because the quality of the flow they anticipated was going to be higher than the RFP covered. It was overcome during the meeting.

Financial Officer’s Report

Martin Waits, Financial Officer, reviewed the Actual vs. Budget Service Operation, Administration and Construction Management, and the Administration and Construction Management Salaries schedules.

Legal Report

RESOLUTION NO. 51-11-06

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF LARGOMORADA LIMITED PARTNERSHIP FOR DESIGNATION OF ONE TAX PARCEL AS A PARCEL EXCLUDED FROM

THE 2006 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

Motion: Commissioner Brooks made a motion to approve Resolutions No. 51-11-06. Commissioner Bauman seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Bauman	X		
Commissioner Brooks	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Chairman Bullock	X		

Motion passed 5 to 0

General Manager's Report

Truck Purchase

Commissioner Brooks suggested that the purchase of the truck be postponed until after the election in case there are new commissioners on the Board.

Myles Milander, Construction Manager for the District, explained to the Board the necessity for the truck and the urgency in getting the truck.

Commissioner Higgins pointed out that the District hired Mr. Milander for his expertise and he says that the truck is needed now therefore the Board should take his advice.

Motion: Commissioner Higgins made a motion to approve the purchase of a utility truck. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Bauman	X		
Commissioner Brooks	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Chairman Bullock	X		

Motion passed 5 to 0

Legislative Representation

Mr. Fishburn requested that the Board approve funding for the month of November for the Legislative Representative. Mr. Fishburn reviewed the report from Mr. Hicks on what he has been doing that was in the agenda package. Mr. Hicks will be at the December 6 commission meeting to present his plan for the Key Largo Wastewater Treatment District representation in Washington D.C.

Commissioner Bauman stated that he would like to meet Mr. Hicks before the District spends anymore money on a Legislative Representative. Commissioner Brooks agreed with Commissioner Bauman.

Motion: Commissioner Brooks made a motion to approve funding for the Legislative Representative in the amount of \$2,500. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Bauman	X		
Commissioner Brooks	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Chairman Bullock	X		

Motion passed 5 to 0

Islamorada Update

Mr. Fishburn presented the Board with a summary of the E-Science report that will be presented to the Islamorada Council.

Commissioner Brooks stated that his first priority is to sewer all of Key Largo before doing anything with Islamorada.

Commissioner Tobin would like to see the District Staff review the report and give Islamorada a recommendation on what the District would like to do.

Commissioner Bauman does not want the District Staff to spend anytime on the study until Islamorada makes a decision and contacts the District with what they want to do.

District Counsel Thomas Dillon commented that the District probably would never charge Islamorada less than the District charges the Key Largo residents per EDU. The District should consider using the same number that it uses for its residents for the Development Charge and Transmission Line and say that is what the cost is likely to be.

Letter to Federal Legislative Representative

Mr. Fishburn requested that the Board sign a letter to each of the Legislators explaining what the District is going and what they plan to do and asking for their support.

The Board requested that a paragraph be added mentioning the amount of hookups done.

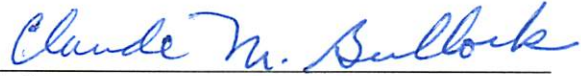
Commissioner's Round Table

N/A

Adjournment

The KLWTD Board adjourned the Board Meeting at 7:40 PM.

The KLWTD meeting minutes of November 1 2006 were approved November 15, 2006.



Chairman



Carol Walker, CMC
District Clerk