



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, December 5, 2017
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Nick Mulick	General Counsel
Katherine Jackson	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS	
1. Approval of Agenda	<i>Action</i>
E. PUBLIC COMMENT	
F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
1. Minutes of November 7, 2017	3
2. Minutes of November 14, 2017	9
G. GENERAL MANAGER'S REPORT	
1. October 2017 Monthly Report	14
3. Board Meeting Schedule	26 <i>Action</i>
4. Monroe County EOC Update	28
H. BUDGET AND FINANCE REPORT	
1. Hurricane Irma Insurance and FEMA Update	29
2. Holiday Comp Time	30
I. ADMIN AND CUSTOMER SERVICE REPORT	
1. EDU Adjustment – 126 3 rd Lane	31 <i>Action</i>
J. OPERATIONS REPORT	
1. Intent to Award for WWT Plant Fence	37 <i>Action</i>
K. CONSTRUCTION REPORT	
L. ENGINEER'S REPORT	
M. LEGAL REPORT	
1. General Manager Contract	44 <i>Action</i>
N. COMMISSIONER'S ITEMS	
1. Hurricane Preparedness Publication Discussion (Commissioner Tobin)	56
2. Building Next Door (Commissioner Heim)	
3. Vacuum Station I House Appliances (Chairman Asdourian)	
G. GENERAL MANAGER'S REPORT	
2. Wastewater Utility Manager Position	25
O. ROUNDTABLE DISCUSSION	
1. Unfinished Business	
P. ADJOURNMENT	

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.