



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, July 11, 2017
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Nick Mulick	General Counsel
Katherine Jackson	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS		
1. Approval of Agenda		<i>Action</i>
E. PUBLIC COMMENT		
G. GENERAL MANAGER REPORT		
3. IT Services Proposals	26	<i>Action</i>
F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS		
1. Minutes of June 20, 2017	3	<i>Action</i>
G. GENERAL MANAGER'S REPORT		
1. May 2017 Monthly Report	11	<i>Action</i>
J. OPERATIONS REPORT		
3. Low Vacuum Issue at Vacuum Station D		
1. Vehicle Purchase	99	<i>Action</i>
2. CMMS	107	
G. GENERAL MANAGER'S REPORT		
2. Legal Counsel Employment Contract	21	
4. General Manager Position Discussion	40	
5. Review of Assessment Resolutions	42	
H. BUDGET AND FINANCE REPORT		
1. Rate Study Proposals	80	
I. ADMIN AND CUSTOMER SERVICE REPORT		
K. CONSTRUCTION REPORT		
L. ENGINEER'S REPORT		
M. LEGAL REPORT		
1. Wild Bird Center Resolution	136	<i>Action</i>
RESOLUTION NO. 21-07-17		
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, CREATING AND ESTABLISHING THE TERMS FOR THE ACCEPTANCE OF WASTEWATER FROM THE FLORIDA KEYS WILD BIRD REHABILITATION CENTER, LLC; AND PROVIDING FOR AN EFFECTIVE DATE.		
N. COMMISSIONER'S ITEMS		
1. Request to Include in District's Records (Commissioner Tobin)	140	
2. Legal Department Discussion (Commissioner Tobin)	142	
3. Proposed Changes to Board Practices and Procedures (Commissioner Heim)	145	
	146	
O. ROUNDTABLE DISCUSSION		
1. Unfinished Business		
2. Commercial Use of Residential Property (Commissioner Majeska)		

3. E-mails (Chairman Asdourian)

P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.