



Key Largo Wastewater Treatment District  
Board of Commissioner's Meeting  
Tuesday, June 6, 2017  
4:00 PM

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## AGENDA

Board of Commissioners Meeting  
103355 Overseas Highway  
Key Largo, FL 33037

### A. CALL TO ORDER

### B. PLEDGE OF ALLEGIANCE

### C. ROLL CALL

#### BOARD MEMBERS:

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David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

#### DISTRICT STAFF:

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Peter Rosasco	General Manager
Ray Giglio	General Counsel
Katherine Jackson	District Clerk

#### *MISSION STATEMENT:*

*"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."*

**Please mute cell phones**  
After each report, staff will give a verbal update and be available for questions

<b>D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS</b>		
1. Approval of Agenda		Action
<b>E. PUBLIC COMMENT</b>		
<b>F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS</b>		
1. Minutes of May 16, 2017	4	Action
<b>G. GENERAL MANAGER'S REPORT</b>		
1. State Legislation and Funding Update from State Representative Holly Raschein and State Lobbyist Cynthia Henderson	22	
<b>L. ENGINEER'S REPORT</b>		
1. Wild Bird Center	170	
<b>G. GENERAL MANAGER'S REPORT</b>		
2. Florida Keys Water Quality Improvement Program	23	
3. IT Services Update	30	
4. April 2017 Monthly Report	42	
5. Search for General Manager	52	
<b>H. BUDGET AND FINANCE REPORT</b>		
1. Grau & Associates Contract Extension for Financial Audits: FY17-FY19	53	Action
<b>M. LEGAL REPORT</b>		
1. Search for General Counsel	184	
<b>I. ADMIN AND CUSTOMER SERVICE REPORT</b>		
1. Conservation Waiver Update and Discussion	59	
2. MCLA Conservation Waiver – AK#1547361 <b>RESOLUTION NO. 18-06-17</b> A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING THE REQUEST OF MONROE COUNTY LAND AUTHORITY FOR REMOVAL OF ONE TAX PARCEL AS CONSERVATION LAND FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.	67	Action
3. MCLA Conservation Waiver – AK#1547077 <b>RESOLUTION NO. 19-06-17</b> A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING THE REQUEST OF MONROE COUNTY LAND AUTHORITY FOR REMOVAL OF ONE TAX PARCEL AS CONSERVATION LAND FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.	72	Action
4. Phase II Residential Unique Parcel Project <b>RESOLUTION NO. 20-06-17</b> A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, CREATING AND ESTABLISHING THE TERMS OF THE PHASE II RESIDENTIAL UNIQUE PARCEL PROJECT; PROVIDING A CUT-OFF DATE FOR PARTICIPATION; AND PROVIDING FOR AN EFFECTIVE DATE.	77	Action
<b>J. OPERATIONS REPORT</b>		
1. Chemical Upgrades Project Change Order No. 1	83	Action
2. Chemical Upgrades Project Change Order No. 2	105	Action
3. Blower Upgrades Project Change Order No. 5	137	Action

## K. CONSTRUCTION REPORT

## N. COMMISSIONER'S ITEMS

## O. ROUNDTABLE DISCUSSION

### 1. Unfinished Business

## P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.