



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, May 16, 2017
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Ray Giglio	General Counsel
Katherine Jackson	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS	
1. Approval of Agenda	<i>Action</i>
E. RECOGNIZE DISTRICT STAFF	
1. David B. Lee Award Presentation	4
F. PUBLIC COMMENT	
G. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
1. Minutes of May 2, 2017	6 <i>Action</i>
H. GENERAL MANAGER'S REPORT	
1. Emergency Coordination Resolutions and Presentation from Monroe County Sr. Planner Jeff Manning	14 <i>Action</i>
RESOLUTION NO. 16-05-17	
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT PROCLAIMING THE BOARD'S DESIRE TO COORDINATE WITH THE MONROE COUNTY EMERGENCY MANAGEMENT DEPARTMENT IN CASE OF A COUNTY-DECLARED EMERGENCY; AND PROVIDING AN EFFECTIVE DATE.	
RESOLUTION NO. 17-05-17	
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT APPROVING AND RATIFYING ITS MUTUAL AID AGREEMENT WITH THE FLORIDA WATER/WASTEWATER AGENCY RESPONSE NETWORK <i>NUNC PRO TUNC</i> ; AND PROVIDING AN EFFECTIVE DATE.	
2. Water Quality Steering Committee Update	26
3. Florida Keys Water Quality Improvement Program Update	28
4. Electronic Records Management Strategy Update	30
I. BUDGET AND FINANCE REPORT	
1. KLWTD Financial Reports	32
2. FY2017 Debt Reduction	39
J. ADMIN AND CUSTOMER SERVICE REPORT	
1. Code Compliance – May 2017	44
2. Apprenticeship and Internship Presentation	46
K. OPERATIONS REPORT	
1. Plant Administration Building Roof Repair	51
2. Safety Committee Presentation	91
L. CONSTRUCTION REPORT	
M. ENGINEER'S REPORT	
N. LEGAL REPORT	
1. Search for General Counsel Update	94
O. COMMISSIONER'S ITEMS	
1. Board Meeting Dates (Commissioner Heim)	97
P. ROUNDTABLE DISCUSSION	
1. Unfinished Business	

2. Land Authority Assessment Removal (Commissioner Heim)
3. Solar Power (Commissioner Gibbs)

Q. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.