



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, February 21, 2017
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Ray Giglio	General Counsel
Katherine Jackson	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS

1. Approval of Agenda *Action*

E. PUBLIC COMMENT

F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. Minutes of February 7, 2017 *Action*
2. Minutes of February 14, 2017 *Action*

G. COMMISSIONER'S ITEMS

1. No Vote (Commissioner Gibbs)
2. Christian Severance (Commissioner Heim)
3. "How To" Search Methods for Wastewater Utility General Manager (Commissioner Heim)

H. CONSTRUCTION REPORT

1. Purchase of Airvac Equipment and Services for Vacuum Station F Upgrade *Action*
2. Request for Retainage Reduction for Blower Upgrades Project *Action*

I. OPERATIONS REPORT

1. Gas Monitoring Safety Equipment Demonstration

J. ENGINEER'S REPORT

K. ADMIN / CUSTOMER SERVICE REPORT

L. GENERAL MANAGER'S REPORT

M. LEGAL REPORT

1. General Counsel Employment Contract *Action*
2. Amendment to Grievance Policy Approved 10-18-2016 *Action*
RESOLUTION DRAFT NO. 04-01-17
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT MODIFYING *EMPLOYEE GRIEVANCE POLICY AND PROCEDURES*; AND PROVIDING FOR AN EFFECTIVE DATE.
3. Resolution Rescinding Resolution No. 26-11-16 *Action*
RESOLUTION DRAFT NO. 08-02-17
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, RESCINDING RESOLUTION NO. 26-11-16, REQUESTING THE ASSISTANCE OF STATE REP. HOLLY RASCHEIN IN AMENDING THE PROVISIONS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT ACT TO CHANGE THE DISTRICT'S FORMAL BOUNDARIES; AND PROVIDING FOR AN EFFECTIVE DATE.

N. BUDGET AND FINANCE REPORT

O. ROUNDTABLE DISCUSSION

1. 2 Meetings Per Month (Commissioner Gibbs)

P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.