

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
February 5, 2019

Agenda Item Number: F-1

Agenda Item Type:  
Information / Presentation

Agenda Item Scope:  
Review / Discussion

Recommended Action:  
Action: Approval

Department:  
Legal

Sponsor:  
Nicholas Mulick

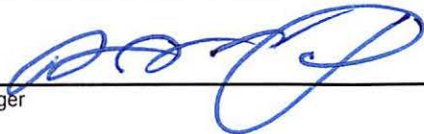
Subject:  
**Minutes of January 22, 2019**

Summary of Discussion:

Staff to present the minutes from the previous board meeting for approval.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	Minutes
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____		
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: \_\_\_\_\_  
General Manager



Date: 1-31-19



## MINUTES

### CALL TO ORDER (A)

Chairman Asdourian called the meeting to order at 4:00 PM.

### PLEDGE OF ALLEGIANCE (B)

Chairman Asdourian led the Pledge of Allegiance.

### ROLL CALL (C)

Present were Chairman David Asdourian and Commissioners Stephen Gibbs and Susan Heim. Commissioner Andrew Tobin appeared telephonically, and Commissioner Robert Majeska was not present. Also present were General Manager, Peter Rosasco, General Counsel, Nicholas Mulick, District Clerk, Diane Bockelman, and District Managers.

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

#### *Approval of Agenda (D-1)*

- Commissioner Gibbs requested the addition of a discussion on the solar panels at the Wastewater Treatment Plant under Engineer's Report.

**Motion:** Commissioner Gibbs made a motion to approve the agenda as amended, and Commissioner Heim seconded the motion. The motion passed without objection.

### PUBLIC COMMENT (E)

No speakers.

### APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

#### *Minutes of January 8, 2019 (F-1)*

**Motion:** Commissioner Heim made a motion to approve the minutes of January 8, 2019, and Commissioner Gibbs seconded the motion. The motion passed without objection.

### GENERAL MANAGER'S REPORT (G)

#### *Monroe County Legislative Delegation Meeting Update (G-1)*

Mr. Rosasco provided an update on the presentation he gave at the Monroe County Legislative Delegation meeting.

*Website Design (G-2)*

Mr. Rosasco introduced Mr. Ernesto Milian, the District's IT Manager, and Mr. Joaquin Garcia-Larrieu, Account Manager of Link2CITY, who presented Staff's recommendation for the website redesign.

**Motion: Commissioner Heim made a motion to proceed with this agenda item, and Commissioner Gibbs seconded the motion.**

**Vote on Motion**

**Commissioner Heim - Aye**

**Commissioner Gibbs - Aye**

**Commissioner Tobin - Abstain**

**Chairman Asdourian - Aye**

**Motion Passed: 3 to 0**

**BUDGET AND FINANCE REPORT (H)**

No report.

**ADMIN AND CUSTOMER SERVICE REPORT (I)**

No report.

**OPERATIONS REPORT (J)**

No report.

**CONSTRUCTION REPORT (K)**

No report.

**ENGINEER'S REPORT (L)**

*Hypochlorite Tank Replacement (L-1)*

Mr. Ed Castle provided an update on the hypochlorite tank replacement at the Wastewater Treatment Plant.

*Disinfection Basin Rehabilitation and Modifications (L-2)*

Mr. Castle presented the reduced prices for the projects and announced that an effluent shallow well may be presented to the Board for its consideration next fiscal year as an enhancement to the additive alternative. Staff recommended approval of disinfection basin rehabilitation and additive alternative.

**Motion: Chairman Asdourian made a motion to approve move forward with the Value Engineered negotiated amount, and Commissioner Heim seconded the motion.**

**Vote on Motion**

**Chairman Asdourian - Aye**

**Commissioner Heim - Aye**

**Commissioner Gibbs - Aye**

**Commissioner Tobin - Aye**

**Motion Passed: 4 to 0**

*Intent to Award – Buffer Tank Agreement – 104700 Overseas Highway (L-3)*

Mr. Castle presented two estimates for the installation of a buffer tank to service the proposed Key Largo Baptist Church facility. Staff recommends approval of the low bid submitted by J.A. LaRocco.

**Motion: Commissioner Heim made a motion for approval of agenda Item L-3, and Commissioner Gibbs seconded the motion.**

**Vote on Motion**

- Commissioner Heim - Aye**
- Commissioner Gibbs - Aye**
- Commissioner Tobin - Aye**
- Chairman Asdourian - Aye**
- Motion Passed: 4 to 0**

*Solar Panels at the Wastewater Treatment Plant (L-4)*

Commissioner Gibbs inquired whether the solar panels at the Wastewater Treatment Plant were now operational. Mr. Castle reported that they should be operational by the end of the week.

**LEGAL REPORT (M)**

No report.

**COMMISSIONER'S ITEMS (N)**

No report.

**ROUNDTABLE DISCUSSION (O)**

*Unfinished Business (O-1)*

Commissioner Heim requested an update on Monroe Park / Cross Key. Mr. Castle reported that the Florida Keys Aqueduct Authority (FKAA) was approved by the US Environmental Protection Agency (EPA) for grant funds to build the treatment facility and collection system, for which a location has been identified.

**ADJOURNMENT (P)**

The Meeting was adjourned at 5:12 PM.

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David Asdourian, Chairman

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Diane Bockelman, Clerk

Seal